

**Village Board Meeting Minutes
September 4, 2018**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, September 4, 2018 at 6:30 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Jerry O'Donoghue, Trustee Greg Boilard, Marge Byrnes and Janet Cappotelli. Also present was MacKay Park Supervisor Barry Ganzhorn and Water & Street Superintendent Chris Buckley.

Public Hearing: Clerk-Treasurer Ann Marie Grattan read the legal notice for the General Equipment Reserve to appropriate \$17,400 towards the purchase of a Bobcat skid steer. A **motion** was made by Deputy-Mayor O'Donoghue to open the Public Hearing at 6:30 p.m.; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve the August 7, 2018 Board Meeting Minutes; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

A **motion** was made by Trustee Byrnes to approve the August 23, 2018 Board Meeting Minutes; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Trustee Byrnes & Cappotelli

NAY: None

Abstain: Deputy-Mayor O'Donoghue and Trustee Boilard – were not present at this meeting.

Bills were audited and ordered paid:

Abstract #424-25, Water \$47,766.27

Abstract #597, General \$3,019.38 & Water \$801.96

Abstract #426, Water \$549.45

Abstract #598, General \$37,102.76 & \$2,392.94

A **motion** was made by Trustee Boilard to approve the bills paid; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

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Public Forum:

Gail Milner – representing the Caledonia Library. Briefly discussed the library expansion project and thanked the Village Board for having a representative from the village attend their meetings. Mrs. Milner also reminded the village board to always appreciate the hard work done by members of volunteer groups such as the Zoning Board of Appeals and Planning Board and to make sure the rules/laws are followed.

Jason Hunt – 331 Park Place and 3123 Main Street. A discussion regarding commercial property development and rental properties. Mr. Hunt talked about maintaining buildings and Chapter 77 – Buildings, Unsafe of the Village Code being too general. Also discussed was new signs in the village and how they might detract from village aesthetics. Mr. Hunt recommended a task force to recommend code updates and define a downtown vision for Caledonia. Mayor DiLiberto discussed the Livingston County Sign & Façade Improvement Program making changes to assist with colors, signage, etc.

Fences in the village – discussion continued from previous board meeting as to controlling deer nuisance. The Zoning Board of Appeals has a case from a property owner who was denied a building permit for an 8 ft fence. Village Code only allows for 6 feet. There is concern if one resident is allowed an 8 ft fence more could begin popping up around the village. The ZBA will have a decision at their October 18th meeting. The Village Board will continue discussions after that. Trustee Byrnes will follow-up with the outcome of a deer meeting the Village of Avon is having on Monday, September 10th.

Clerk-Treasurer Ann Marie Grattan presented the August Clerk Report. Submitted were Budget Status Reports for General, Water, Capital and Trust & Agency Funds, a list of revenues and expenditures, the Financial Report, Department Supervisors payroll and contractual expense reports, the Water Reconciliation Report & Tax Reconciliation Report. A **motion** was made by Trustee Boilard to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

Records Management – a **motion** was made by Deputy-Mayor O'Donoghue to permit Clerk-Treasurer Ann Marie Grattan to destroy 2011-2012 documents as per the NY State MIU Schedule upon a review by Mayor DiLiberto; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

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Clerk Annual Audit – Mayor DiLiberto performed the Division of Local Government Accountability General Recordkeeping annual audit of fiscal records from June 1, 2017 to May 31, 2018. The audit consisted of review of cash receipts, cash disbursements, cash reconciliation, deposit protection, accountability and financial reporting. Upon a recommendation made by Mayor DiLiberto, a **motion** was made by Trustee Byrnes to accept the audit; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

Matthews-MacKay August Report – Barry Ganzhorn asked to table the report until October.

Water & Street Superintendent Chris Buckley presented a verbal DPW Report for August. Water samples were both negative. 18 stake outs were performed. Patching was done at Technology Drive. Hydrants were painted and the park mulched. A **motion** was made by Trustee Byrnes to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

Trustee Cappotelli stated that the first Park Meeting was held. Members present were Trustee Cappotelli, Chris Buckley, Sarah Ingersol and Kassandra Padlick-Field. Discussions included gathering information on a spray park and fundraising ideas. Meetings will be held monthly.

Mayor DiLiberto read the Police Report for August for Chief Chapman. There were 93 calls for service, 36 traffic tickets issued, six Town of Caledonia assists, three accident reports and one arrest. Officer Anne Mills has accepted a full-time job with the Dansville Police Department but will continue working part-time for Caledonia. There have been seven overdoes in Caledonia and unfortunately three drug related deaths. Extra patrol was put on with the starting of the new school year and a new traffic pattern at the elementary loop. A **motion** was made by Trustee Boilard to accept the report; Deputy-Mayor O’Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

Code Enforcement Report – none.

Caledonia Fire Department Isaac Heating invoice – Deputy-Mayor O’Donoghue is attending a fire meeting on Wednesday to discuss the matter.

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Local Law #4 – Village Attorney Ed Russell will draft an amendment to Chapter 202 to include an 8 ton vehicle weight limit to Mill and Spring Streets.

Mayor DiLiberto updates:

- 1) Met with CHS Ambulance to review quarterly report for the Village of Caledonia.
- 2) Working on update of village website to include a now & then page.
- 3) Met with Monroe County Water Authority to discuss a rate freeze.
- 4) 3086 Mill Street homes sold at county bid. Awaiting new owners to contact the Village Office.
- 5) Working on court grant to possibly make front doors electric and handicap accessible.
- 6) Restore NY funding availability for warehouse at True Value.
- 7) Cell tower on Main Street is nearly complete; awaiting supplies.

Public Hearing Comment Period: nobody in attendance spoke. A **motion** was made by Deputy-Mayor O'Donoghue to close the Public Hearing at 7:45 p.m.; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

The following Resolution was offered by Deputy-Mayor O'Donoghue with Trustee Cappotelli moving for adoption:

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Caledonia on August 7, 2018 for a public hearing to be held on September 4, 2018 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, to hear all interested parties on a proposal to appropriate up to \$17,400 from the General Equipment Reserve Fund,

WHEREAS, notice of said public hearing was duly advertised in the Livingston County Newspaper, the official newspaper of said Village of Caledonia, and

WHEREAS, said public hearing was duly held on September 4, 2018 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to the appropriation, or any part thereof, and

WHEREAS, the Board of Trustees, after due deliberation, finds it in the best interest of said Village to adopt the Resolution.

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NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Caledonia hereby adopts said Resolution to appropriate up to \$41,000 from the General Equipment Reserve Fund towards the purchase of a Bobcat Skid Steer.

RESOLVED, that the Village Clerk is hereby directed to enter said Resolution in the minutes of this meeting.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

Executive Session: a **motion** was made at 7:50 p.m. by Trustee Byrnes to enter into Executive Session to discuss legal issues; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

After some discussion, a **motion** was made at 8:05 p.m. by Deputy-Mayor O'Donoghue to close the Executive Session; Trustee Byrnes seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

Residential complaint was discussed regarding 3233 Hambro Park. The complaint is parking in the front yard and possible back yard violations for permits. The concerns will be forwarded to the Code Enforcement Officer.

There being no further business, the meeting adjourned at 8:20 p.m.

Ann Marie Grattan
Village Clerk-Treasurer