

**Village Board Meeting Minutes
October 4, 2016**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, October 4, 2016 at 6:30 p.m. at the Village Office.

Members Present: Mayor Debbie Davis, Deputy-Mayor Scott DiLiberto, Trustee Dorothy Grant-Fletcher, Jerry O'Donoghue and Polly Nothnagle, Water & Street Superintendent Chris Buckley, Park Supervisor Barry Ganzhorn and CEO Mike Murphy.

A **RESOLUTION** to express the passing of DeForest Truman and to commend his service to the village was made by Deputy-Mayor DiLiberto and seconded by Trustee Nothnagle and unanimously adopted by the Village Board, therefore it is, **RESOLVED** as follows:

**MEMORIAL RESOLUTION BY
CALEDONIA VILLAGE BOARD**

Expressing regret in the passing of DeForest Truman

DeForest Truman
provided community service from March 1972 to March 1976
as a Village Justice

He served the Village with thoughtfulness and courtesy of which
his family and friends can well be proud.

Now, therefore, to record our esteem for
DeForest Truman
we, the members of
the Village Board of the Village of Caledonia
do hereby express our deep sorrow
and sympathy in the recent death of
DeForest Truman

The Clerk is instructed to forward a copy of this Resolution to the bereaved family and to set aside a page in the Minutes of the Village of Caledonia for this memorial.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

A **motion** was made by Deputy-Mayor DiLiberto to approve the September 6, 2016 Board Meeting Minutes; Trustee Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

October 4, 2016

Village of Caledonia

A **motion** was made by Deputy-Mayor DiLiberto to approve the September 30, 2016 Board Meeting Minutes; Trustee Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto and Trustee Nothnagle

NAY: None

Abstain: Trustee Grant-Fletcher and O'Donoghue were not present at this meeting.

Bills were audited and ordered paid:

Abstract #377-378, Water \$18,834.35

Abstract #536, General \$38,676.42 & Water \$1,546.60

A **motion** was made by Deputy-Mayor DiLiberto to approve the bills paid; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

Budget Amendment: a **motion** was made by Deputy-Mayor DiLiberto to approve a Budget Amendment to A4389 Cops Grant and A3120.200 Police Equipment for \$6,000; Trustee Nothnagle seconded the motion. A state grant was received for security cameras.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

Jake Davis – President of the Caledonia War Veterans Memorial discussed with the Village Board the parking lot adjacent to the west side of the legion. The property is owned by the Caledonia War Veterans. The Hamilton Park fence is approximately five feet on their property. The organization has always been willing to allow the park on their property and resident vehicles to park in their driveway. Village Attorney's will create a contract allowing the Village to pay the Caledonia War Veterans an annual payment between \$200 and \$250 as compensation for driveway maintenance repairs.

Village Justice Mark Riggi presented the Annual Court Audits. Trustee Grant-Fletcher recently conducted an audit of Judge Riggi and Judge MacKay's cash receipts books, cash disbursement books, bank reconciliations, dockets/case files, Department of Motor Vehicle reports, Division of Criminal Justice reports and Justice Court Fund reports. A **motion** was made by Trustee Grant Fletcher to approve the Annual Court Audits; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle.

NAY: None

October 4, 2016

Village of Caledonia

Barry Ganzhorn presented the MacKay Park/Matthews Trail Report for September. The balance in the account decreased \$100 due to the donations made to the Teresa House and Caledonia Fire Department. The willow trees at the MacKay Park have been winterized with fencing to protect them from the deer. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee O'Donoghue seconded the motion. AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle.
NAY: None

Clerk-Treasurer Ann Marie Grattan presented the September Clerk-Treasurer Report. Submitted were Budget Status Reports for General, Water and Trust & Agency Funds, a list of revenues and expenditures, the Financial Report, Department Supervisors payroll and contractual expense reports and the Tax and Water Reconciliation Reports. A **motion** was made by Deputy-Mayor DiLiberto to accept the report; Trustee O'Donoghue seconded the motion. AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle.
NAY: None

Water & Street Superintendent Chris Buckley presented the September DPW Report. Water bacteria samples were negative. Hydrants were flushed, stake outs were performed and new remote water meters continue to be installed. Jane Street and Philmore Avenue were paved. The school access road was paved as well. Mowing continues and parks will be winterized this month. A **motion** was made by Deputy-Mayor DiLiberto to accept the report; Trustee O'Donoghue seconded the motion. AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle.
NAY: None

Two written bids were received to repair the floor at the Fire Department base. Marc S. Millet \$5,300 and Steele Contracting LLC \$5,800. A **motion** was made by Trustee O'Donoghue to accept Marc S. Millet's bid for \$5,300; Trustee Nothnagle seconded the motion. AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle.
NAY: None

A **motion** was made by Trustee O'Donoghue to approve a Budget Amendment to A2410 Rent of Real Property and Buildings A1620.400 for \$5,300; Trustee Nothnagle seconded the motion. AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle.
NAY: None

October 4, 2016

Village of Caledonia

Culvert bid opening – was held on Tuesday, September 27, 2016 by Chatfield Engineers. Three bids were received: Keeler Construction \$287,840, CP Ward Inc. \$241,215 and Villager Construction \$278,750. A **motion** was made by Trustee O’Donoghue to accept CP Ward Inc.’s bid of \$241,215; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O’Donoghue and Nothnagle.

NAY: None

Deputy-Mayor DiLiberto read the Police Report for September. There were 77 service calls, 105 traffic tickets issued, eight Town of Caledonia assists, three accident reports and five arrests. Officer Truax is back at Caledonia-Mumford Central School. Presented was a September SRO Report detailing activities and services provided to the school. A **motion** was made by Trustee O’Donoghue to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O’Donoghue and Nothnagle.

NAY: None

Mike Murphy presented the September CEO Report. Permits were issued for a shed, three signs, a fence and an addition. Preliminary discussions have started for a subdivision, micro brewery and deck. Also Mike has begun to work on updating the current Fee Schedule with new costs associated with permits. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee O’Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O’Donoghue and Nothnagle.

NAY: None

A **motion** was made by Deputy-Mayor DiLiberto to schedule a Public Hearing on Tuesday, November 1, 2016 at 6:30 p.m. to appropriate up to \$20,000 from the Capital Fund for repairs to culvert #1; Trustee O’Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O’Donoghue and Nothnagle.

NAY: None

Justin Caccamise – came to tonight’s meeting to present his business plan to open a micro-brewery at 3156 State Street, the former Q’s Restaurant. The property is located within the B-2 zoning district. Village Attorney’s Ed Russell and Jim Coniglio reviewed §215-27, section D, of the Village of Caledonia Code book, as did Daniel Gocek of Underberg & Kessler, representing the village tonight. The interpretation they came to is that the proposed business meets the criteria for allowance in the B-2 district. The village board also agreed with the interpretation. Justin’s next step is to take his proposal to the Caledonia Planning Board. Planning Board Chairperson, Kristen Murphy, explained to Justin what paperwork he needs to bring to the Planning Board Meeting on Tuesday,

October 7, 2016

Village of Caledonia

September 18th. Kristen then exited the meeting. Code Enforcement Officer Mike Murphy had numerous questions about the new business which will be addressed after Justin has met with the Planning Board and submitted his Building Application. The village board thanked Justin for his presentation and wished him well.

Executive Session – a **motion** was made at 9:00 p.m. by Deputy-Mayor DiLiberto to enter into Executive Session to discuss personnel; Trustee O’Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O’Donoghue and Nothnagle.

NAY: None

After some discussion, a **motion** was made at 9:10 p.m. by Deputy-Mayor DiLiberto to close the Executive Session; Trustee Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O’Donoghue and Nothnagle.

NAY: None

There being no further business, the meeting adjourned at 9:10 p.m.

Ann Marie Grattan
Village Clerk-Treasurer