

**Village Board Meeting Minutes  
January 5, 2016**

**The Village of Caledonia Board of Trustees held a meeting on Tuesday, January 5, 2016 at 6:30 p.m. at the Village Office.**

**Members Present:** Mayor Debbie Davis, Deputy-Mayor Polly Nothnagle, Trustee Dorothy Grant-Fletcher and Jerry O'Donoghue. Also present: Water & Street Superintendent Chris Buckley and Code Enforcement Officer Mike Murphy. Absent: Trustee Scott DiLiberto.

A **motion** was made by Trustee Grant-Fletcher to approve the December 1, 2015 Board Meeting Minutes; Deputy-Mayor Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustees Grant-Fletcher & O'Donoghue  
NAY: None

A **motion** was made by Deputy-Mayor Nothnagle to approve a Budget Amendment to A2260 Public Safety and A3120.140 Police O/T in the amount of \$345.24; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustees Grant-Fletcher & O'Donoghue  
NAY: None

A **motion** was made by Deputy-Mayor Nothnagle to approve a Budget Transfer of \$484 to A1440.400 Engineering from A1990.400 Contingent; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustees Grant-Fletcher & O'Donoghue  
NAY: None

**Kristen Murphy, Chairperson to the Village Planning Board** – discussed with the board new businesses within the village. Kristen is recommending a welcome letter and form to be filled out by the new business. The form would then be forwarded to the Planning Board for review.

**Clerk-Treasurer Ann Marie Grattan presented the Clerk Report for December.** Submitted were Budget Status Reports for General, Water and Trust & Agency Funds. A list of revenues and expenditures was presented along with the Financial Report. Department Supervisors received their current payroll and contractual expense reports. There was one water waiver 05-3001. A **motion** was made by Trustee Grant-Fletcher to accept the report and approve the water waiver; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustees Grant-Fletcher & O'Donoghue  
NAY: None

**Refinance of water bonds** – pending attorneys.

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**Water & Street Superintendent Chris Buckley presented a verbal DPW Report for December.** The 1-ton truck had major repair work done. Water meters are being replaced on Ida's Lane. Tree trimming continues as does equipment maintenance. The Livingston County Soil & Water Conservation Department has awarded the village a \$75,000 grant towards the culvert on Mill Street. It will assist with the installation of a precast block bridge 18' W x 4' H, CIP concrete, reinforcement and sealants, bridge and guide rails and a fishing access platform. A **motion** was made by Trustee O'Donoghue to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustees Grant-Fletcher & O'Donoghue  
NAY: None

A **motion** was made by Trustee O'Donoghue to approve three DPW employees to attend water school at Western New York Water Works at a cost of \$25 each; Deputy-Mayor Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustees Grant-Fletcher & O'Donoghue  
NAY: None

**Mayor Davis presented Chief Dan Chapman's Police Report for the month of December.** There were 81 service calls, 51 traffic tickets issued, eight Town of Caledonia assists, two accident reports and 11 arrests. A **motion** was made by Trustee O'Donoghue to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustees Grant-Fletcher & O'Donoghue  
NAY: None

**Barry Ganzhorn presented the Park report for the month of December.** Two downed trees were cut up at the MacKay Park. Park vandalism was reported to the Caledonia Police Department. Two signs were ordered for the Sycamore trees donated by Five Star Bank and the Bank of Castile. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustees Grant-Fletcher & O'Donoghue  
NAY: None

**Code Enforcement Officer Mike Murphy presented the CEO Report for the month of December.** A permit was issued for demolishing the back of a building on State Street. Completed permits include replacement of steps, three storage sheds, one addition, one building demolished, one fireplace insert, one fence, one sign and one generator. Violation notices were given for two new businesses and three unlicensed vehicles. A preliminary investigation has begun for a subdivision at One Technology Place. A **motion** was made by Deputy-Mayor Nothnagle to accept the report; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustees Grant-Fletcher & O'Donoghue  
NAY: None

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The following resolution was offered by Trustee O'Donoghue with Deputy-Mayor Nothnagle moving for adoption:

**VILLAGE BOARD RESOLUTION ISSUING THE NEGATIVE DETERMINATION OF ENVIRONMENTAL SIGNIFICANCE**

WHEREAS:

1. The Caledonia Village Board (hereinafter referred to as Village Board) has reviewed the Environmental Assessment Form for the adoption of the Village of Caledonia Comprehensive Plan (hereafter referred to as the Comprehensive Plan).
2. The Village Board has considered the Environmental Assessment Form prepared for this action, comments received from the public, and the proposed Negative Determination of Environmental Significance.

NOW THEREFORE BE IT RESOLVED THAT:

1. The Village Board declares that the action to adopt the Caledonia Comprehensive Plan will not have a significant adverse effect on the environment.
2. The Village Board further declares that the reasons supporting this negative declaration include:
  - a. Compared with the criteria listed in Section 617.11 of SEQR regulations, all indications are that the proposed action will not cause substantial adverse change in community character, aesthetics, design and natural features; and,
  - b. Review of the proposed Comprehensive Plan and the Environmental Assessment Form has indicated that the action to adopt the Comprehensive Plan will not have a significant adverse impact on the environment of the Village of Caledonia.
3. The Mayor is directed to sign the Negative Determination of Environmental Significance on page 1 of the Environmental Assessment Form.
4. The Village Clerk is directed to file copies of the Negative Determination of Environmental Significance and Attachment thereto with the Village of Caledonia, the Environmental Notice Bulletin and the New York State Department of Environmental Conservation.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustees Grant-Fletcher & O'Donoghue

NAY: None

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**Bills were audited and ordered paid:**

Abstract #357, Water \$12,972.36

Abstract #513, General \$2,708.22 & Water \$196.03

Abstract #514, General \$69,286.22 & Water \$14,919.87

Abstract #358, Water \$1,615.28

A **motion** was made by Trustee Grant-Fletcher to approve the bills paid; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustees Grant-Fletcher & O'Donoghue

NAY: None

A **motion** was made by Trustee O'Donoghue to accept Ron Grant's resignation effective immediately from the Zoning Board of Appeals; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustees Grant-Fletcher & O'Donoghue

NAY: None

A **motion** was made by Trustee O'Donoghue to authorize Mayor Davis to resign the Livingston County Highway Department Inter-municipal Agreement annually; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustees Grant-Fletcher & O'Donoghue

NAY: None

A **motion** was made by Deputy-Mayor Nothnagle to authorize Mayor Davis to resign the Upstate Utilities gas and electric contracts annually; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustees Grant-Fletcher & O'Donoghue

NAY: None

There being no further business, a motion was made by Trustee Grant-Fletcher at 8:20 p.m. to adjourn; Deputy-Mayor Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustees Grant-Fletcher & O'Donoghue

NAY: None

Ann Marie Grattan  
Village Clerk-Treasurer