

**Village Board Meeting Minutes  
March 1, 2016**

**The Village of Caledonia Board of Trustees held a meeting on Tuesday, March 1, 2016 at 6:30 p.m. at the Village Office.**

**Members Present:** Deputy-Mayor Polly Nothnagle, Trustee Scott DiLiberto, Dorothy Grant-Fletcher and Jerry O'Donoghue. Also present: Village Attorney Ed Russell, Water & Street Superintendent Chris Buckley and Code Enforcement Officer Mike Murphy. Absent: Mayor Debbie Davis.

**Public Hearing:** Local Law #1-2016 - Real Property Tax Levy. A **motion** was made by Trustee DiLiberto to open the Public Hearing at 6:30 p.m.; Trustee Grant-Fletcher seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue  
NAY: None

A **motion** was made by Trustee O'Donoghue to approve the February 2, 2016 Board Meeting Minutes; Trustee DiLiberto seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue  
NAY: None

A **motion** was made by Trustee DiLiberto to approve Bingo License #658; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue  
NAY: None

**Budget Transfers:** a **motion** was made by Trustee Grant-Fletcher to approve the following Budget Transfers; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue  
NAY: None

A8020.400 Planning \$150 from A8010.400 Zoning  
A8560.100 Shade/Tree \$5,017.20 from A6410.100 Xmas Prs \$1,867.60/A5142.100 Snow Prs \$3,149.60

**Clerk-Treasurer Ann Marie Grattan presented the Clerk Report for February.**

Submitted were Budget Status Reports for General, Water and Trust & Agency Funds. A list of revenues and expenditures was presented along with the Financial Report. Department Supervisors received their current payroll and contractual expense reports. A **motion** was made by Trustee DiLiberto to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue  
NAY: None

A **motion** was made by Trustee DiLiberto to approve a water credit of \$5.25 to the State of NY Fish Hatchery account 03-2123; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue  
NAY: None

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**Liquor Licenses** – Clerk-Treasurer Ann Marie Grattan presented two State Liquor Authority license applications:

- 1) Jamison’s Real Wood BBQ, LLC., located at 3180 State Street
- 2) John Kabrowski, located at 3154 State Street, former Q’s Restaurant.

Copies of the applications will be given to the Caledonia Police Department

**Water Bond Refinance** – a **motion** was made by Trustee O’Donoghue to approve Mayor Davis to sign the contract for Municipal Solutions, Inc.; Trustee Grant-Fletcher seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O’Donoghue

NAY: None

**Mill Street Culvert East** – a **motion** was made by Trustee DiLiberto to approve Mayor Davis to sign the prepared Short Environmental Assessment Form by Chatfield Engineers; Trustee O’Donoghue seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O’Donoghue

NAY: None

A resolution will follow at the April board meeting as follows:

- 1) Accept the SEAF
- 2) State the project is an Unlisted Action under SEQR.
- 3) Declare the Village Board Lead Agency and its intent to complete an uncoordinated review.
- 4) Confirm the project will not result in any significant impacts on the Environment; and issue a Negative Declaration.

A **motion** was made by Trustee DiLiberto to declare surplus property 1 Clerk desktop computer and 1 DPW laptop; Trustee O’Donoghue seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O’Donoghue

NAY: None

The Village IT provider Glenn Hoehn will remove the hard drives and donate them to an organization for battered women.

**Water & Street Superintendent Chris Buckley presented the DPW Report for February.** Water test sample results were both negative. Water distribution system work included stake outs, installing new meters, curb stop repairs and fire flow testing at Technology Drive. Snow and ice removal continues as does cold patching and tree trimming. A **motion** was made by Trustee O’Donoghue to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O’Donoghue

NAY: None

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Chris discussed removing the fence at the East Avenue side of Washburn Park. Concerns were brought up about the barrier separating the tennis courts from the road (cars) and skateboard or bicycles rolling down the hill into the courts. Chris discussed a split rail fence. Trustee O'Donoghue asked that we obtain a quote for a 4 foot fence.

A **motion** was made by Trustee O'Donoghue to register Chad Grant and Chad Parnell for electric hazard training at the NYS Urban Forestry Council at a cost of \$65 each; Trustee Grant-Fletcher seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

**Trustee Scott DiLiberto presented the February Police Report for Chief Chapman.**

Chief Chapman is absent attending a week long class on Management Strategies for Success. There were 71 service calls, 35 traffic tickets, 10 Town of Caledonia assists, three accident reports and 11 arrests. The DOT is closing Route 20 for 30 days at the end of March for a culvert replacement. Traffic will be diverted through the village. A 3-day child safety conference is being offered in Lake Placid in May. There is no cost to attend. A **motion** was made by Trustee O'Donoghue to accept the report; Trustee DiLiberto seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

**Barry Ganzhorn presented the Park Report for February.** The MacKay balance increased \$535 due to donations made in the name of Sharyn Ganzhorn. Barry met with the Cal-Mum photo class to discuss the MacKay Park. A request was received from the Avon First Wesleyan Church to provide a crew in the spring to assist with clean up. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee DiLiberto seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

**Code Enforcement Officer Mike Murphy presented the CEO Report for February.**

Permits were issued for a renovation and pole barn. Violation notices were given for 3 unregistered vehicles. Preliminary investigations have begun for a new construction house on Park Place. Mike attended the Bingo at the Fire Department on February 23<sup>rd</sup> to inspect bingo. A **motion** was made by Trustee DiLiberto to accept the report; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

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**Village Fee Schedule** –a **motion** was made by Trustee DiLiberto to set the following fees; Trustee Grant-Fletcher seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O’Donoghue

NAY: None

- 1) Fingerprints \$20
- 2) Tax Search \$20
- 3) Police Report \$10

A **motion** was made by Trustee DiLiberto to approve an additional Budget Workshop on Wednesday, March 16, 2016 at 6:00 p.m.; Trustee O’Donoghue seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O’Donoghue

NAY: None

**Bills were audited and ordered paid:**

Abstract #517-518, General \$27,930.45 & Water \$1,381.45

Abstract #362-363, Water \$14,822.06

A **motion** was made by Trustee Grant-Fletcher to approve the bills paid; Trustee O’Donoghue seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O’Donoghue

NAY: None

**Public Hearing Comment Period** – no comments from those in attendance.

A **motion** was made at 7:20 p.m. by Trustee DiLiberto to close the Public Hearing; Trustee Grant-Fletcher seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O’Donoghue

NAY: None

**Resolution and order enacting Local Law #1-2016:** the following resolution was offered by Trustee DiLiberto with Trustee O’Donoghue moving for adoption:

**WHEREAS**, a resolution was duly adopted by the Board of Trustees of the Village of Caledonia on February 2, 2016 for a public hearing to be held on March 1, 2016 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, to hear all interested parties on a proposed Property Tax Levy Local Law.

**WHEREAS**, notice of said public hearing was duly advertised in the Livingston County Newspaper, the official newspaper of said Village of Caledonia, and

**WHEREAS**, said public hearing was duly held on March 1, 2016 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to the Proposed Local Law, or any part thereof, and

**WHEREAS**, the Board of Trustees, after due deliberation, finds it in the best interest of said Village to adopt Local Law No. 1-2016.

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**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees of the Village of Caledonia hereby adopts said Local Law No. 1 of 2016 a Local Law authorizing a property tax levy in excess of the limited established in General Municipal Law §3-c.

**RESOLVED**, that the Village Clerk is hereby directed to enter said Local Law in the minutes of this meeting and in the Local Law Code Book of the Village of Caledonia, and to give due notice of the adoption of said Local Law to the Secretary of State.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

A **motion** to adjourn was made by Trustee Grant-Fletcher at 7:24 p.m.; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

Ann Marie Grattan  
Village Clerk-Treasurer