

**Village Board Meeting Minutes
February 7, 2017**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, February 7, 2017 at 6:30 p.m. at the Village Office.

Members Present: Mayor Debbie Davis, Deputy-Mayor Scott DiLiberto, Trustee Dorothy-Grant Fletcher, Jerry O'Donoghue and Polly Nothnagle, Police Officer Jared Passamonte, Park Supervisor Barry Ganzhorn and Water & Street Superintendent Chris Buckley.

Public Hearing – A **motion** was made at 6:31 p.m. by Trustee Nothnagle to open the Public Hearing regarding the Community Development Block Grant; Trustee O'Donoghue seconded the motion. Clerk-Treasurer Ann Marie Grattan read the legal notice.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

Mayor Davis explained the grant program: the Village will apply for funding on behalf of Horns & Halo's Craft Brewing, LLC. The Livingston County Development Corporation is assisting in facilitating the project. The grant application is approximately \$100,000.

A **motion** was made by Deputy-Mayor DiLiberto to approve the January 7, 2017 Board Meeting Minutes; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

Bills were audited and ordered paid:

Abstract #385, Water \$14,482.54

Abstract #386, Water \$1,485.09

Abstract #545, General \$2,269.17, Water \$369.76

Abstract #546, General \$38,173.17, Water \$1,243.52

Abstract #78, Capital \$25,627.50

A **motion** was made by Trustee Grant-Fletcher to approve the bills paid; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

February 7, 2017

Village of Caledonia

Budget Transfers – a **motion** was made by Trustee Nothnagle to approve the following Budget Transfers; Deputy-Mayor DiLiberto seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

A3120.200 Police Equipment \$310.04 from A3120.400 Police Contractual
A7550.400 Celebrations \$31.73 from A8510.400 Community Beautification

Mike Fisher – 3212 State Street: The current zoning on this property is R-2, one family residential. Mr. Fisher discussed with the board changing it back to the previous zoning which was B-2. This would allow an office, retail business etc. Mr. Fisher would like the property to continue to be a home with business options available with B-2. Village Attorney Ed Russell discussed options available. Mr. Fisher could apply to the Zoning Board of Appeals for a use variance or the Village Board could consider changing the zoning on Mr. Fishers and possibly 4-5 other properties on the street to B-2. Mr. Fisher was informed that B-2 zoning does not allow for downstairs living. Therefore, at this time Mr. Fisher is going to keep the property zoned R-2.

Barry Ganzhorn presented the Parks Report for the month of January. There was no change to the MacKay Park balance. A thank you note was received from the Manley family for the MacKay Park donation made in memory of Floyd Manley. Barry applied for the 2017 Earth Day Grant from the Genesee Finger Lakes Chapter of the Air and Waste Management Association. If received, grant monies will be used for the tree restoration project of the MacKay Preserve. A **motion** was made by Trustee O'Donoghue to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

Clerk-Treasurer Ann Marie Grattan presented the January Clerk Report.

Submitted were Budget Status Reports for General, Water and Trust & Agency Funds, a list of revenues and expenditures, the Financial Report, Department Supervisors payroll and contractual expense reports, the Water Reconciliation Report and Water Credit Report. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

February 7, 2017

Village of Caledonia

Discussion regarding Monroe County Water Authority increase of water rates effective January 1, 2017. The village would have to increase rates .25 per 1,000 to cover the cost increase. A **motion** was made by Trustee Nothnagle to increase water rates from \$6.00 to \$6.25 per 1,000 gallons effective immediately; Deputy-Mayor DiLiberto seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

Water & Street Superintendent Chris Buckley presented the January DPW Report.

Water bacteria samples tested negative. A meter vault drain was prepared on Main Street. Old water meters continue to be replaced with new ones. Curb stops were mapped out for the new water database. Streets included snow and ice control and grinding tree stumps. Equipment repairs continue including inspections and the dump body installed on the new F-450 truck. Electric was installed in the cold storage building. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

A **motion** was made by Trustee Grant-Fletcher to approve payment of three DPW employees to attend water school at Western New York Water Works at \$35 each; Trustee Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

A **motion** was made by Trustee O'Donoghue to approve two old laptops surplus property; Trustee Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

The laptops will be donated to a battered woman's organization.

Police Officer Jared Passamonte presented the January Police Report. There were 59 calls for service, 54 traffic tickets issued, six Town of Caledonia assists, two accident reports and five arrests. The new radio system is working with a few glitches still being worked out. The SJS computer crashed and required an emergency replacement. Officer Estabrooks continues to obtain new business contacts from visiting merchants. There have been 6 DWI arrests and 2 DOA's in the village recently keeping the department busy. The CPD will provide security for the March County Health Department P.O.D. drill which will be held at Jones Hall. The School Resource Report presented by Officer

February 7, 2017

Village of Caledonia

Truax includes 15 district requests for police services, 19 classroom visits, one emergency drill and two out of building assists. Other duties included meeting with the new Curriculum Director, testing the new radio in the school, setting up events in the elementary school with the Cornell Co-op Extension, Government class presentations and a meeting with Superintendent Molisani at York Central School regarding an active shooter presentation. A **motion** was made by Deputy-Mayor DiLiberto to accept the reports; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

A **motion** was made by Trustee O'Donoghue to approve Mayor Davis to sign and approve Officer Even Bruckel's probationary civil service report as satisfactory and retain; a second was made by Deputy-Mayor DiLiberto.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

A **motion** was made by Trustee Grant-Fletcher to approve Mayor Davis to sign a mobile license and maintenance agreement with Tyler Technologies; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

A **motion** was made by Trustee Grant-Fletcher to approve an amendment to the lease agreement with the Caledonia War Veterans Memorial, Inc. adding the following to Section 3: "See attachment 'Exhibit A' for designated area". A second to the motion was made by Trustee O'Donoghue.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

Horns & Halo's – Village Attorney Ed Russell will draft a letter stating the property located at 3154 State Street, within the B-2 Zoning District, allows for a restaurant as a permissible use.

Public Hearing Comment Period:

Justin Caccamise, owner of Horns and Halo's thanked the Village Board for their support with his new business and the CDBG program grant.

No other comments were received.

February 7, 2017

Village of Caledonia

A **motion** was made by Trustee O'Donoghue at 7:30 p.m. to close the public hearing; Deputy-Mayor DiLiberto seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

The following resolution was offered by Deputy-Mayor DiLiberto with Trustee O'Donoghue moving for adoption:

AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL

WHEREAS, Horns & Halos Craft Brewing, LLC (the "Company"), plans to equip, and operate a craft brewery in the Village of Caledonia (the "Project"); and

WHEREAS, the Company has requested that the Village apply for funding on its behalf from the New York State Office of Community Renewal (the "OCR") to finance a portion of the cost of machinery and equipment for the Project; and

WHEREAS, the Livingston County Development Corporation (the "LCDC") is assisting in the facilitation of the Project and has requested that the Village provide the OCR funding to the LCDC as a grant for the purpose of making a grant or deferred loan to the Company, and

WHEREAS, the Project will result in substantial benefit to the Village and County in the form of new permanent full-time employment positions within two years of its opening, and

WHEREAS, the Village has held a public hearing on February 7, 2017 to obtain citizens' views regarding the CDBG program as administered by OCR and the Project,

NOW, THEREFORE, BE IT

RESOLVED, that the Mayor is hereby authorized to submit a grant application on behalf of the Village in the approximate amount of \$100,000 to the OCR to support the Project, and be it further

RESOLVED, that the Mayor is hereby authorized to execute a grant agreement between the Village and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with the LCDC for the implementation of the Project and administration of the OCR grant, all such documents to be subject to review and approval by the Village Attorney, and be it further

RESOLVED, that the Mayor is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Project.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

February 7, 2017

Village of Caledonia

Meeting Dates: a **motion** was made by Trustee Nothnagle to approve Budget Workshops on Sunday, March 5, 2017 and Sunday, March 12, 2017 at 9 a.m. and the Organizational Meeting and Budget Public Hearing on Monday, April 3, 2017 at 6:30 p.m.; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

Executive Session – A **motion** was made at 7:45 p.m. by Deputy-Mayor DiLiberto to enter into Executive Session to discuss personnel; Trustee Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

After some discussion, Trustee Nothnagle made a **motion** to close the executive session at 8:11 p.m.; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

A **motion** was made by Deputy-Mayor DiLiberto to approve a new SRO contract for CMCS to consider for a 1 year term at \$45,000 to be made in 4 payment installments; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

There being no further business, Trustee O'Donoghue made a motion to adjourn at 8:14 p.m.; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustees Grant-Fletcher, O'Donoghue & Nothnagle

NAY: None

Ann Marie Grattan

Village Clerk-Treasurer