

**Village Board Meeting Minutes  
June 5, 2018**

**The Village of Caledonia Board of Trustees held a meeting on Tuesday, June 5, 2018 at 6:30 p.m. at the Village Office.**

**Members Present:** Mayor Scott DiLiberto, Deputy-Mayor Jerry O’Donoghue, Trustee Janet Cappotelli and Gregory Boilard.

A **motion** was made by Deputy-Mayor O’Donoghue to approve the May 1, 2018 Board Meeting Minutes; Trustee Cappotelli seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustees Boilard & Cappotelli

Nay: None

A **motion** was made by Trustee Boilard to approve the May 31, 2018 Board Meeting Minutes; Trustee Cappotelli seconded the motion.

Aye: Mayor DiLiberto, Trustees Boilard & Cappotelli

Nay: None

Abstain: Deputy-Mayor O’Donoghue

Bills were audited and ordered paid:

Abstract #589, General \$51,538.56 and Water \$5,989.43

Abstract #419, Water \$20.24

A **motion** was made by Trustee Boilard to approve the bills paid; Trustee Cappotelli seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustees Boilard & Cappotelli

Nay: None

A **motion** was made by Deputy-Mayor O’Donoghue to approve Budget Amendments; Trustee Boilard seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustees Boilard & Cappotelli

Nay: None

A2705 Donations \$24,516 & A1620.400 Building Contractual

A1420.100 Law Personnel \$11,700 & A1420.400 Law Contractual

**Livingston County Economic Development** – Mayor DiLiberto introduced Louise Wadsworth to the new Village Board. Louise began in 2005 as the Downtown Coordinator after years of owning a successful business in downtown Geneseo. Louise detailed the Livingston County Sign & Façade Improvement Program and New York Main Street Grant Program. The village and town both contribute \$2,000 annually towards the programs. Grant money has been awarded as follows:

McKay’s Curiosities \$19,000	Pastique \$9,612.60	Old Glory Rugs \$18,936.80
Milex Pharmacy \$16,500	Caledonia Marketplace \$50,000	Horns & Halos \$44,253.40
Raider Lanes \$50,000	Padgett Business \$5,088	Caledonia Library \$5,000
The Woolery \$524	Reminisce Soda \$1,634.20	Caledonia Marketplace \$4,200
The Village Gallery \$4,494	Milex Drug \$4,750	Milex Drug \$5,000
Caledonia Marketplace \$5,000	Big Springs Museum \$893.50	Caledonia Library \$893
Pastique \$4,423	Angry Rooster \$2,898	

**June 5, 2018**

**Village of Caledonia**

Trustee Marjorie Byrnes entered the meeting at 6:50 p.m.

Also discussed was a meeting on Tuesday, June 26, at 6:30 p.m. at the Village Office for residents, business owners, developers, community stakeholders and elected officials. Louise will detail a report of the Commercial District Analysis for Livingston County that made recommendations for our downtowns. Community input is encouraged.

**Alan Garrett of 3075 Main Street** – discussed a home located to the west of his property at 3073 Main Street. Mr. Garrett is concerned about conditions of the property including high grass, abandoned vehicles, structure and vehicle parking. Code Enforcement Officer Mike Murphy will view the area for possible code violations. Mayor DiLiberto discussed the parking issues on Route 5 & 20. Mr. Garrett was given a contact name, Mike Heins, from the NYS Department of Transportation along with a packet on driveways and parking. Mayor DiLiberto will work with Mr. Garrett on the parking issues. Due to the discussion this evening on code violations a letter will be prepared for residents with reminders on violations being seen around the village.

**Alan Garret, Tree Board Member** of the Village of Caledonia discussed the Tree City application. The Tree City USA provides valuable information to communities. Once a member it is easier to apply and be awarded grants. Grants are available up to \$11,000 for new trees. Also the program provides direction and assistance for a healthier environment.

**Dan Keenan** – owner of 353 Park Place was asked to attend tonight's meeting to discuss his renovated barn. Mayor DiLiberto asked if anything is going on at the barn located on the property. Mr. Keenan stated no that he has never received payment for previous private parties and he does not advertise for use of the barn. Village Attorney Ed Russell stated it is not the duty of the village to determine how Mr. Keenan is using his building. No further conversation was had and Mr. Keenan left the meeting.

**Richard Steen** proposed a new business near the storage units on Main Street. Paul Wendt of Wendt's Propane & Oil would like to construct a 7,000 sq ft storage unit for propane and oil tanks. Code Enforcement Officer Mike Murphy said the property is zoned correctly as B-3 for such a business. Mayor DiLiberto directed them to contact Kristen Murphy to present the business to the Village Planning Board.

**Clerk-Treasurer Ann Marie Grattan presented the May Clerk Report.** Submitted were Budget Status Reports for General, Water, Capital and Trust & Agency Funds, the Financial Report and the Water Reconciliation Report. One water credit was given for \$15.75 to account 04-2525. A **motion** was made by Trustee Cappotelli to accept the report and water credit; Deputy-Mayor O'Donoghue seconded the motion.  
Aye: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustees Byrnes, Boilard & Cappotelli  
Nay: None

**June 5, 2018**

**Village of Caledonia**

**Barry Ganzhorn presented the Parks Report for May.** Barry reiterated that when he does wildlife trapping in the village he doesn't collect a fee for removal. He asks that a donation is made to the MacKay Wildlife Reserve. The MacKay account balance remains unchanged. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Boilard seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustees Byrnes, Boilard & Cappotelli  
Nay: None

**Water and Street Superintendent Chris Buckley presented the May DPW Report.** 6,407,000 gallons of water was used and both bacteria samples tested negative. Chris and JP Schepp of Chatfield Engineers met with Monroe County Water Authority regarding the pump station they are building in Mumford. Eventually the water will come in to the village from Mumford and not the Main Street connection. Water mains were flushed and there were 3 water turn-offs. Mill Street is complete; grass seed was planted. All village streets were swept and Richard has been sweeping for the county and state. The village receives reimbursement for sweeping. Lehigh Street was patched with hot mix. Shoulders were put on Spring Street. The banners and flowers were hung and parks are open for use. Chris asked if a board member would like to report street lights out. Trustee Byrnes happily volunteered for the assignment. The Police Department is currently being remodeled with paint, new trim and flooring. A **motion** was made by Trustee Byrnes to accept the report; Trustee Boilard seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustees Byrnes, Boilard & Cappotelli  
Nay: None

Chris discussed damage at the fire department. During Isaac Heating & Air's spring/summer inspection it was discovered that a fire truck hit a ceiling furnace. Isaac had to repair and re-hang it for \$864.33. Trustee O'Donoghue, liaison to the Caledonia Fire Department, will reach out to them for reimbursement.

**Hamilton Park** – Chris received a quote from Decca to pave the basketball court for \$2,600. Funding will come from the fundraiser Jackie Carson organized last summer. A **motion** was made by Trustee Byrnes to approve Decca to blacktop for \$2,600; Deputy-Mayor O'Donoghue seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustees Byrnes, Boilard & Cappotelli  
Nay: None

**Chief Chapman presented the Police Report for May.** There were 67 calls for service, 59 traffic tickets issued, seven Town of Caledonia assists and one arrest. The Police Department is covering traffic complaints coming from Park Place, Fairview Place and the surrounding streets. The School Resource Report includes 12 district requests for police services, three out-of-building assists, eight classroom visits and one emergency drill. A **motion** was made by Trustee Cappotelli to accept the report; Trustee Byrnes seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustees Byrnes, Boilard & Cappotelli  
Nay: None

**June 8, 2018**

**Village of Caledonia**

**Mike Murphy presented the Code Enforcement Report for May.** Violation notices, complaints and inspections include 3229 State Street – use not approved, 3073 Main Street – parking in front yard and junk vehicle, 353 Park Place – barn used as a place of assembly not permitted in R-1 zone and Middle Road – new home inspections continue. Preliminary discussions and investigations have begun with the sale of fireworks at Daffie’s Pizzeria. A **motion** was made by Trustee Boilard to accept the report; Deputy-Mayor O’Donoghue seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustees Byrnes, Boilard & Cappotelli  
Nay: None

Discussion regarding vehicle street weight limits within the village. Chris will research more details before it is decided whether to proceed with a village ordinance. Item tabled until July.

Justin Caccamise/John Kabrowski – partners with a brewery intending to open at 3154 State Street did not show for tonight’s meeting. Mr. Caccamise had asked to be placed on the agenda.

Deputy-Mayor O’Donoghue discussed the fire department adding a fob lock by the door near the museum and was told yes by Chris Buckley.

A **motion** was made by Deputy-Mayor O’Donoghue to approve Mayor DiLiberto to sign and renew the Downtown Partnership Program Memorandum of Understanding with the Livingston County Development Corporation; Trustee Byrnes seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustees Byrnes, Boilard & Cappotelli  
Nay: None

A **motion** was made by Deputy-Mayor O’Donoghue to approve a payment to Stewart Signs for \$12,285; Trustee Byrnes seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustees Byrnes, Boilard & Cappotelli  
Nay: None

A 4’ x 6’ double sided TekStar with 24 x 80 full color LED display. SignCommand.com cloud-based software included for free.

A **motion** was made by Deputy-Mayor O’Donoghue to pay Sign Language \$5,215 for a double-sided V carved HDU; Trustee Byrnes seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustees Byrnes, Boilard & Cappotelli  
Nay: None

Half will be paid now and the remaining balance upon completion.

**Main Street Cell Tower** – a **motion** was made by Trustee Byrnes to approve Chatfield Engineers to hire a surveyor to survey the west side of the village land located at 2943 Main Street; Trustee Cappotelli seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustees Byrnes, Boilard & Cappotelli  
Nay: None

**June 8, 2018**

**Village of Caledonia**

A **motion** was made by Trustee Byrnes to approve Mayor DiLiberto to sign a Consent to Assign Chatfield Engineers, P.C. Contracts to MRB Group; Deputy-Mayor O'Donoghue seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustees Byrnes, Boilard & Cappotelli  
Nay: None

The following resolution was offered by Deputy-Mayor O'Donoghue with Trustee Byrnes moving for adoption:

**APPROVING JOINT SERVICES AGREEMENT FOR MACHINERY, TOOLS, EQUIPMENT AND SERVICES SHARING ACCESS**

WHEREAS, New York State Highway Law §133-a authorizes the County to enter into agreements to permit the use of County-owned machinery, tools or equipment by other municipal corporations; and

WHEREAS, it would be in the Village's best interest to enter into such agreements with Livingston County and towns located within the county, now, therefore, be it

RESOLVED, that the Mayor of the Village of Caledonia is hereby authorized to sign a joint services agreement, the format of which is attached to this resolution, with any town in Livingston County and Livingston County.

Aye: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustees Byrnes, Boilard & Cappotelli  
Nay: None

Upon a recommendation by the Recreation Commission a **motion** was made by Trustee Cappotelli to approve Kelly Beach as a Recreation Commission Member; Trustee Boilard seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustees Byrnes, Boilard & Cappotelli  
Nay: None

**Day of Caring** – Mayor DiLiberto thanked Janet Cappotelli, the Lions Club, Reminisce Restaurant and Sons of Legion for the May 24<sup>th</sup> Day of Caring. Over 70 people participated volunteering with community beautification.

Mayor DiLiberto discussed the two vacant homes on Mill Street that are part of the Livingston County Land Bank Corporation Property Selection and Ranking Program. The foreclosure ends in June and the county can move forward with an auction.

Trustee Byrnes asked that two items be placed on the July agenda: Betty McClenney – deer nuisance. Jason Hunt – village code.

**Executive Session** – a **motion** was made at 8:50 p.m. by Deputy-Mayor O'Donoghue to enter into Executive Session to discuss legal issues; Trustee Byrnes seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustees Byrnes, Boilard & Cappotelli  
Nay: None

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After some discussion, a **motion** was made at 9:20 p.m. by Trustee Boilard to close the Executive Session; Trustee Byrnes seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustees Byrnes, Boilard & Cappotelli

Nay: None

A **motion** was made by Trustee Byrnes to acknowledge receipt of a resignation letter from Mike Murphy, Code Enforcement Officer, effective December 31, 2018 which is under consideration; Trustee Boilard seconded the motion.

Aye: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustees Byrnes, Boilard & Cappotelli

Nay: None

There being no further business, the meeting adjourned at 9:30 p.m.

Ann Marie Grattan

Village Clerk-Treasurer