

**Village Board Meeting Minutes
March 6, 2018**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, March 6, 2018 at 6:30 p.m. at the Village Office.

Members Present: Deputy-Mayor Scott DiLiberto, Trustee Dorothy Grant-Fletcher, Trustee Jerry O'Donoghue and Polly Nothnagle. Also present was Park Supervisor Barry Ganzhorn and Police Chief Dan Chapman. Absent: Mayor Debbie Davis.

Public Hearing: Clerk-Treasurer Ann Marie Grattan read the legal notice for the Community Development Block Grant program. A **motion** was made by Trustee Grant-Fletcher to open the Public Hearing; Trustee Nothnagle seconded the motion.
AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle
NAY: None

A **motion** was made by Trustee Nothnagle to approve the February 6, 2018 Board Meeting Minutes; Trustee Grant-Fletcher seconded the motion.
AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher and Nothnagle
NAY: None
Abstain: Trustee O'Donoghue was not present at this meeting.

A **motion** was made by Trustee Nothnagle to approve the February 25, 2018 Budget Workshop Board Meeting Minutes; Trustee Grant-Fletcher seconded the motion.
AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle
NAY: None

A **motion** was made by Trustee Nothnagle to approve a Budget Amendment for A3089 Court Grant \$3,200 and A1110.400 Court Contractual; Trustee O'Donoghue seconded the motion.
AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle
NAY: None

A **motion** was made by Trustee Nothnagle to approve the following Budget Transfers; Trustee Grant-Fletcher seconded the motion.
AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle
NAY: None

- A1420.400 Law Cont \$1,316.92 from A1990.400 Contingent
- A1440.400 Engineering Cont \$831.18 from A5110.400 Street Contractual
- A1910.400 Unallocated Insurance \$478.92 from A1990.400 Contingent
- A3620.400 Safety Contractual \$332.28 from A1990.400 Contingent
- A8020.400 Planning Board Cont \$294.79 from A1990.400 Contingent

Clerk-Treasurer Ann Marie Grattan presented the February Clerk Report. Submitted were Budget Status Reports for General, Water, Capital and Trust & Agency Funds, the Financial Report, Department Supervisors Payroll and Contractual Expense

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Reports and the Water Reconciliation Report. A water credit of \$3.44 was issued to 05-3071 due to a system error. A **motion** was made by Deputy-Mayor DiLiberto to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

Barry Ganzhorn presented the February Parks Report. The balance in the MacKay account remains the same. Two trees down from storm damage will be removed in the spring. Barry thanked Trustee Grant-Fletcher and Trustee Nothnagle for their support the past four years. A **motion** was made by Trustee Nothnagle to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

The DPW Report for the month of February was presented. 5,769,000 gallons of water was used and bacteria samples were negative. A service leak was repaired at Jones Hall. A water hydrant struck by a vehicle was repaired. 186 tons of salt was used and 200 tons was ordered. Graney Road driveway pipes have been replaced. Tree trimming has begun. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

A **motion** was made by Trustee Nothnagle to increase Chad Parnell's pay effective February 9, 2018 by .25 for completion of his grade D-Distribution System Water System Operator certification; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

A **motion** was made by Trustee Nothnagle to declare pump #3 surplus property; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

Local Law for vehicle street weight limits – tabled.

Bills were audited and ordered paid:

Abstract #579, General \$3,940.15 & Water \$823.16

Abstract #414, Water \$16,364.71

Abstract #580, General \$29,640.50 & Water \$658.64

A **motion** was made by Trustee Grant-Fletcher to approve the bills paid; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

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Chief Chapman presented the Police Report for February. There were 49 service calls, 36 traffic tickets, six Town of Caledonia assists, six accident reports and two arrests. Recruit Mills successfully completed the Police Academy and has accepted a part-time Police Officer position with us. Officer Mills instructed at the Caledonia Fire Department Babysitter's course. Chief Chapman presented a certificate for his completion of the Advanced Individual Crisis Intervention and Peer Support. Chief Chapman presented an invoice for payment for Genesee Valley Ford for \$384.03. The invoice will be paid with the previously approved paid bills. The School Resource Officer Report for February was presented. There were 14 district requests for police service, two out-of-building assists, three classroom visits and one emergency drill. Officer Truax attended HERO (Heroin/Opioid) Presentation at SUNY Geneseo with 11th and 12th grade students. Bus safety drills will be conducted with the Director of Transportation and students. Officer Truax filled in and performed crossing guard duties. Service requests included an elementary school bullying incident, students exiting the building, school shooting posts on social media, knife threat made by an elementary student, an ambulance call, a suspicious person in the elementary café, checking security camera footage and assisting students with law related questions. A proposal was submitted to the Superintendent of Schools to enhance CMCS security. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Nothnagle seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

Code Enforcement Officer Report – CEO Mike Murphy was absent from tonight's meeting.

2018 Summer Recreation Hires: a **motion** was made by Trustee-Grant Fletcher to approve rehiring of Olivia Brumfield and Kaitlyn Willis as Recreation Leaders at \$10.00 per hour and Seth Toland, Vincent Molisani and Hannah Wade as Recreation Aids at \$9.70 per hour. Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

A **motion** was made by Trustee O'Donoghue to schedule the Organizational Meeting for Tuesday, April 10, 2018 at 6:00 p.m.; Trustee Nothnagle seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

The 2018-2019 General & Water Budgets were presented. A **motion** was made by Trustee O'Donoghue to schedule the 2018-2019 Budget Public Hearing for Tuesday, April 10, 2018 at 6:00 p.m.; Trustee Nothnagle seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

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A **motion** was made by Trustee O'Donoghue to approve a proposal with Chatfield Engineers for engineering services for the Spring Street Culvert Replacement Study, cost \$2,000; Trustee Nothnagle seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

Trustee O'Donoghue offered the following Resolution with Trustee Nothnagle moving for adoption:

WHEREAS, that in accordance with the New York State Environmental Quality Review (SEQR) procedures, the Village Board has reviewed the significance of and potential environmental impact of the replacement of the corrugated metal pipe arch culvert on Spring Street.

RESOLVED, that the Village Board hereby concurs with Chatfield Engineers, P.C. that the Project is considered a Type II Action in accordance with 6NYCRR Part 617.5(c)(2); a replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site; and further declares that the project will result in no significant adverse impacts to the environment and requires no further action.

AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

Public Hearing Comment Period – there were no comments from those in attendance.

A **motion** was made by Trustee Nothnagle to close the Public Hearing at 7:11 p.m.;

Trustee Grant-Fletcher seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

The following Resolution was offered by Trustee Nothnagle with Trustee Grant-Fletcher moving for adoption:

WHEREAS, Horns & Halos Craft Brewing, LLC (the "Company"), plans to equip, and operate a craft brewery in the Village of Caledonia (the "Project"); and

WHEREAS, the Company has requested that the Village apply for funding on its behalf from the New York State Office of Community Renewal (the "OCR") to finance a portion of the cost of machinery and equipment for the Project; and

WHEREAS, the Livingston County Development Corporation (the "LCDC") is assisting in the facilitation of the Project and has requested that the Village provide the OCR funding to the LCDC as a grant for the purpose of making a grant or deferred loan to the Company, and

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WHEREAS, the Project will result in substantial benefit to the Village and County in the form of new permanent full-time employment positions within two years of its opening, and

WHEREAS, the County has held a public hearing on February 6, 2018 to obtain citizens' views regarding the CDBG program as administered by OCR and the Project,

NOW, THEREFORE, BE IT

RESOLVED, that the Mayor is hereby authorized to submit a grant application on behalf of the Village in the approximate amount of \$100,000 to the OCR to support the Project, and be it further

RESOLVED, that the Mayor is hereby authorized to execute a grant agreement between the Village and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with the LCDC for the implementation of the Project and administration of the OCR grant, all such documents to be subject to review and approval by the Village Attorney, and be it further

RESOLVED, that the Mayor is hereby designated as the Certifying Officer responsible for all activities associated with the federal environmental review process to be completed in conjunction with the Project.

AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

There being no further business, a **motion** to adjourn was made by Trustee-Grant Fletcher; Trustee Nothnagle seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee Grant-Fletcher, O'Donoghue and Nothnagle

NAY: None

Ann Marie Grattan
Village Clerk-Treasurer