

**Village Board Meeting Minutes
November 6, 2018**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, November 6, 2018 at 6:30 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Jerry O'Donoghue, Trustee Greg Boilard, Marge Byrnes and Janet Cappotelli. Also present was Water & Street Superintendent Chris Buckley and Code Enforcement Officer Michael Burnside.

A **motion** was made by Trustee Boilard to approve the October 2, 2018 Board Meeting Minutes; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

A **motion** was made by Trustee Boilard to approve the following Budget Amendment; Trustee Cappotelli seconded the motion. A2705 Donations & A1620.400 Buildings \$1,200.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

Public Open Forum:

Georgianne Shultz, 3133 LeHigh Street – discussed unsightly conditions at her neighbor's home and an unlicensed vehicle. Ms. Shultz presented pictures to the board of their yard. Code Enforcement Officer Michael Burnside will address the matter.

CHS Mobile Integrated Healthcare – new ambulance providers of Caledonia. Reg Allen, Chief and Jim Bucci, Deputy Chief introduced themselves to the Village Board and discussed the most recent Quarterly Report for the Village of Caledonia. They explained call volume, coverage and response performance. The ambulance bay is moving from State Street to temporary housing at the Mumford Fire Department. The Village Board thanked them for coming in and for their service.

Officer Jared Passamonte presented the October Police & SRO Report. There were 68 calls for service, 35 traffic tickets issued, five Town of Caledonia assists, two accident reports and five arrests. Officer Passamonte worked a week with Homeland Security on the Counter Terrorism Zone 11 Red Team. Exercises took place in Livingston and three surrounding counties. Red Team exercises are designed as covert operations to provide realistic pictures of counter terrorism. The Caledonia Police assisted the Livingston County Sheriff's Office with a man with a gun and hostages. Halloween night was quite and uneventful. The October SRO Report includes 20 district requests for police service,

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four out-of-building assists, six classroom visits and three emergency drills. A **motion** was made by Deputy-Mayor O'Donoghue to approve both reports; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

Chief Chapman made a recommendation to hire two additional part-time police officers. A **motion** was made by Trustee Byrnes to hire Ronald Huff and Brian Larkin as Part-Time Police Officers effective immediately with a rate of pay at \$18.50 per hour. Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

Ronald Huff is a retired from the Livingston County Sheriff Office. Brian Larkin is a former Greece Police Officer and worked for Orleans County.

Bills were audited and ordered paid:

Abstract #601, General \$2,974.10 & Water \$681.64

Abstract #602, General \$52,543.91 & Water \$1,476.72

Abstract #428, Water \$14,642.28

A **motion** was made by Trustee Boilard to approve the bills paid; Trustee Byrnes seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

Clerk-Treasurer Ann Marie Grattan presented the Clerk Report. Submitted were Budget Status Reports for General, Water, Capital and Trust & Agency Funds, a list of revenues and expenditures, the Financial Report, Department Supervisors payroll and contractual expense reports and the Water Reconciliation Report. Water credits were approved for 04-2762 \$393.50 and 04-2811 \$6. A **motion** was made by Trustee Cappotelli to accept the report and water credits; Trustee Byrnes seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes and Cappotelli

NAY: None

MacKay Park/Matthews Trail October Report – tabled.

Water & Street Superintendent Chris Buckley presented the October DPW Report. Bacteria samples were both negative. New meters continue to be installed. Meter vaults were cleaned and prepped for the winter. A curb stop was repaired at the cemetery and at

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Hamilton Park. A sidewalk on Main Street was repaired and added asphalt at the commons parking lot where the sign electric was installed. All parks are winterized and closed and building maintenance performed. Chris discussed obtaining a quote for roof repairs above the fire hall, police department and court clerk's office. This item will be added to the December agenda for further discussion. A **motion** was made by Trustee Cappotelli to accept the report; Trustee Byrnes seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve MRB Group's proposal for the West Main Street water storage tank abandonment project. The total project cost is \$14,066. Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

Michael Burnside presented the October Code Enforcement Report. Permits were issued for a deck, electric sign, 500 square foot warehouse, two store signs and a house demolition. Violations were issued for a stop work order on Leicester Street and unregistered vehicles. Inspections continue for new homes on Middle Road and Spring Street. Michael worked with the Livingston County 911 Center verifying addresses in the village and met with the Caledonia Library Board regarding set backs for their proposed building project. Michael completed classes "Introduction to Code Enforcement Practices II". A **motion** was made by Trustee Cappotelli to accept the report; Trustee Byrnes seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

Local Law #4, amending Chapter 202 of the Village Code to provide for weight limits – a **motion** was made by Trustee Byrnes to schedule a Public Hearing on the proposed law for Tuesday, December 4, 2018 at 6:30 p.m.; Deputy-Mayor O'Donoghue seconded the motion. Schedule XIV "Truck Exclusions" would be amended to put a weight restriction of 4 tons to Mill and Spring Street.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli NAY: None

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The following resolution was offered by Trustee Boilard with Trustee Cappotelli moving for adoption:

APPROVING JOINT SERVICES AGREEMENT FOR MACHINERY, TOOLS, EQUIPMENT AND SERVICES SHARING ACCESS

WHEREAS, New York State Highway Law §133-a authorizes the County to enter into agreements to permit the use of County-owned machinery, tools or equipment by other municipal corporations; and

WHEREAS, it would be in the Village's best interest to enter into such agreements with Livingston County and towns located within the county, now, therefore, be it

RESOLVED, that the Mayor of the Village of Caledonia is hereby authorized to sign a joint services agreement, the format of which is attached to this resolution, with any town in Livingston County and Livingston County.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

The new Village of Caledonia Sexual Harassment Policy is tabled until December 4th to allow for board review.

Executive Session: a **motion** was made by Deputy-Mayor O'Donoghue to enter into Executive Session at 7:40 p.m. to discuss legal issues; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

After some discussion, a **motion** was made by Deputy-Mayor O'Donoghue to close the Executive Session at 7:55 p.m.; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

There being no further business, the meeting adjourned at 8:00 p.m.

Ann Marie Grattan
Village Clerk-Treasurer