

**Village Board Meeting Minutes  
January 2, 2019**

**The Village of Caledonia Board of Trustees held a meeting on Wednesday, January 2, 2019 at 6:30 p.m. at the Village Office.**

**Members Present:** Mayor Scott DiLiberto, Deputy-Mayor Jerry O'Donoghue and Trustee Greg Boilard. Also present was Water & Street Superintendent Chris Buckley, Code Enforcement Officer Michael Burnside, Police Chief Dan Chapman & MacKay Park Supervisor Barry Ganzhorn. Absent: Trustee Janet Cappotelli

A **motion** was made by Deputy-Mayor O'Donoghue to approve the December 4, 2018 Board Meeting Minutes; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

A **motion** was made by Trustee Boilard to approve the December 11, 2018 Board Meeting Minutes; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

**Bills were audited and ordered paid:**

Abstract #606, General \$92,336.84 & Water \$1,595.33

Abstract #430, Water \$15,277.86

A **motion** was made by Deputy-Mayor O'Donoghue to approve the bills paid; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve the following Budget Transfers; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

F1440.400 Engineering \$425 from F8340.400 T&D Cont

A1440.400 Engineering \$105 from A8540.400 Drainage Cont

A3620.400 Safety \$1,375.82 from A1990.400 Contingent

A1480.400 Public Info Fixed Assets \$295 from A1990.400 Cont

**Barry Ganzhorn presented the Matthews-Mackay Report for December.** Donations of \$25 were given to the Caledonia Library and Big Springs Museum. The MacKay Park booklet Seth Graham created is complete. Copies will be posted in the spring once the number signs are hung. Barry is working with a printer for new copies of the MacKay Park book. The stuffed animal is being made for the future fundraiser. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Boilard seconded the motion.

**January 2, 2019**

**Village of Caledonia**

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

**Clerk-Treasurer Ann Marie Grattan presented the December Clerk Report.**

Submitted were Budget Status Reports for General, Water, Capital and Trust & Agency Funds, a list of revenues and expenditures, the Financial Report, Department Supervisors payroll and contractual expense reports and the Water Reconciliation Report. Water credits included 05-3235 \$1.98 and 04-2779 \$43.01. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

**Chief Chapman presented the Police & SRO Reports for December.** There were 51 calls for service, 28 traffic tickets issued, seven Town of Caledonia assists, one accident report and one arrest. Hometown Holidays were covered by the Police Department with the help of the Caledonia and Mumford Fire Departments. There is an ongoing issue at the bowling alley for patrons using the alley as a bathroom. The library was assisted with a larceny. New Police Officer Huff is trained and working on his own now. Special attention was given to Park Place on December 15, 17, 18, 20-21 & 31 due to ongoing complaints of speeding from a homeowner. Of the 59 vehicles observed, there was one violator. There is an increase of property checks for the holidays and winter season. The Police Department is conducting an update of business notification procedures. Officers will reach out to businesses to complete a form with valuable information needed in case of emergencies. The SRO Report includes nine district requests for police services, nine out-of-building assist to other agencies, four classroom visits and four emergency drills. Emergency and lock down drills were completed in the elementary school. The elementary drop off loop continues to be monitored daily. District requests include a truant student, sex offense, cafeteria larceny, meeting with driver education teacher, vapor smoking device, lost property, kid kits and criminal mischief. A **motion** was made by Trustee Boilard to accept the reports; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

**Water & Street Superintendent Chris Buckley presented the DPW Report for**

**December.** 6,851,000 gallons of water was pumped. Both water bacteria samples were negative. New water meters continue to be installed. We are now at 400 installed in the village. Leaf pick up continues with the mild weather and the commons sign flower planter was reconstructed. Chris continues to work on the Lehigh Street/North Meadows Drive drainage easements. The bucket truck is being serviced for brake lines and steering gear. Chris met with a contractor regarding replacing the roof above the fire department, court and police offices. Core samples were taken for asbestos testing. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Boilard seconded the motion.

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**Village of Caledonia**

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

**Code Enforcement Officer Mike Burnside presented the CEO Report for December.**

Permits were issued for a commercial storefront renovation and a burglar alarm.

Inspections continue for new construction on Lehigh Street and Spring Street. A

certificate of occupancy was issued for 360 Middle Road –a new construction home.

Mike completed a Livingston County 911 address verification project and the address change for the Caledonia high school. A **motion** was made by Trustee Boilard to accept the report; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approved the 2019 Caledonia Fire Department Lease; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

**Liquor License** – the Village Clerk received a renewal liquor license application for Raider Lanes Inc. A copy was provided to Chief Chapman.

A **motion** was made by Trustee Boilard to accept the NY Main Street Program Grant and authorize Mayor DiLiberto to formally execute the agreement; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve the 2019 Lease Agreement with the Caledonia War Veterans Memorial Inc and authorize the Clerk to make rent payment of \$225; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to schedule Budget Workshops on Sunday, March 3 and March 10, 2019 at 9:00 a.m.; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

A **motion** was made by Trustee Boilard to hold a Public Hearing on Tuesday, February 5, 2019 at 6:30 p.m. for Local Law #1-2019 – a local law authorizing a property tax levy in excess of the limit established in General Municipal Law §3-c; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

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**National Grid:** a **motion** was made by Deputy-Mayor O'Donoghue to enter into a LED Outdoor Street Lighting Conversion Program with National Grid; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

**Executive Session:** a **motion** was made at 7:30 p.m. by Deputy-Mayor O'Donoghue to enter into Executive Session to discuss personnel; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

After some discussion, a motion was made at 7:50 p.m. by Deputy-Mayor O'Donoghue to close the Executive Session; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

There being no further business, a motion was made at 7:52 p.m. by Deputy-Mayor O'Donoghue to adjourn; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue & Trustee Boilard

NAY: None

Ann Marie Grattan

Village Clerk-Treasurer