

**Village Board Meeting Minutes
July 2, 2019**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, July 2, 2019 at 6:30 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Jerry O'Donoghue, Trustee Greg Boilard, Janet Cappotelli & Sarah Santora. Also present was Water & Street Superintendent Chris Buckley, Code Enforcement Officer Michael Burnside, Police Officer-In-Charge Jared Passamonte and MacKay Park Supervisor Barry Ganzhorn.

Public Hearing – Clerk-Treasurer Ann Marie Grattan read the legal notice regarding appropriating \$40,000 from the Capital Reserve for the Lehigh Street road project. A **motion** was made by Trustee Cappotelli to open the Public Hearing at 6:32 p.m.; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

A **motion** was made Trustee Boilard to approve the June 4, 2019 Board Meeting Minutes; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve the following Budget Amendments; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

A2665 Sale of Equipment \$3,000 & A5110.200 Street Equipment

A5730 Ban \$63,000 & A1620.400 \$63,000

A2680 Insurance Recoveries \$30,720.63 & A1620.400

Public Forum: Kailee Robinson-Salamone, owner of Flipping Birds – a food truck discussed setting up the truck in the Commons either on Sunday, July 28th or Sunday, August 25th. Also, she will be there for the Wine Walk on Friday, August 2nd and donating 10% of earning to Focus on the Children.

Barry Ganzhorn presented the June Matthews-MacKay Monthly Report. A payment of \$200 was issued to last year's scholarship winner Danielle Molisani. A \$100 donation was received from Andy Hanson. Barry discussed hanging signs to not feed the wildlife as someone has been filling a pan with feed and it not prohibited. A **motion** was made by Trustee Boilard to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

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Water and Street Superintendent Chris Buckley presented a verbal DPW Report for the month of June. Draining, painting, trim work and blacktopping was completed at the Village Office and the new foyer floor was installed. Chris discussed the Lehigh Street road project and installing drainage at the end of the street instead of North Meadows. Chris would like to discuss again with the Village Attorney whether the Site Plan for North Meadows was filed at the county properly. A **motion** was made by Trustee Santora to accept the report; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to accept Mini-Bid #19060015 for the new Ford F250 XL SuperCab from NYE Automotive Group, \$32,606.75; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

Clerk-Treasurer Ann Marie Grattan presented the June Clerk Report. Submitted were Budget Status Reports for General, Water, Capital and Trust & Agency Funds, a list of revenues and expenditures, the Financial Report, Department Supervisors payroll and contractual expense reports and the Water Reconciliation Report. A **motion** was made by Trustee Cappotelli to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

OIC Jared Passamonte presented the June Police & SRO Report. There were 60 service calls, 28 traffic tickets issued, 10 Town of Caledonia assists, four accident reports and three arrests. The SRO Report included five district requests for police services, eight out-of-building assists to other agencies, one arrest and three emergency drills. A GTSC grant was submitted for Click-It-or-Ticket Mobilization. There was one juvenile arrest for reckless endangerment. District requests for police services included vaping investigation, disorderly conduct, vehicle lockout, a request for ambulance service and government class questionnaire. A **motion** was made by Trustee Boilard to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

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A **motion** was made by Deputy-Mayor O'Donoghue to accept Anne Mills letter of resignation from the Caledonia Police Department effective June 13, 2019; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve the bills paid; Trustee Santora seconded the motion

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

Abstract #442, Water \$15,104.57

Abstract #619, General \$2,668.37 & Water \$357.11

Abstract #620, General \$53,199.61 & Water \$4,526.75

Abstract #443, Water \$1,448.26

Code Enforcement Officer Mike Burnside presented the June CEO Report. Permits were issued for a shed, fireplace, porch repair, new porch, two fences and a parking lot expansion. Violations, complaints and inspections include property maintenance issue, two Certificate of Occupancies, four Certificate of Completions, two lawn maintenance issues and a dangerous building. A **motion** was made by Trustee Boilard to accept the report; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

Trustee Cappotelli discussed two abandoned homes on Mill Street with high grass. She contacted the home owner who agreed to mow the grass within 2 weeks. Mike Burnside was provided the owners name/number to contact to discuss what can be done within code to the two homes that reside in a land conversation zoning area.

Cohen Annexation: the following resolution was offered by Deputy-Mayor O'Donoghue with Trustee Santora moving for adoption:

A Resolution of THE VILLAGE OF CALEDONIA BOARD OF TRUSTEES for the Abandonment of Annexation

WHEREAS, Dennis Cohen ("Owner") is the owner of the real property located at 3366 Brown Road (Tax Map No. 13.1-120.114) (the "Property"); and

WHEREAS, a portion of the Property is located in the Town of Caledonia (the "Town"); and

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WHEREAS, pursuant to a petition for annexation made by the Owner and dated January 12, 2012, the Owner requested that the portion of the Property located in the Town be annexed into the Village of Caledonia, in furtherance of the Owner's planned addition to his home (the "Annexation"); and

WHEREAS, the Annexation was approved by resolution of the Village Board of Trustees dated March 6, 2012; and

WHEREAS, the Owner no longer desires to make such addition and has requested that the Village of Caledonia abandon the Annexation; and

It is hereby resolved by the Village Board of Trustees of Caledonia in the County of Livingston and State of New York as follows: It is hereby resolved that the Village abandon its annexation of the portion of the Property located in the Town into the Village. The Tax Map numbers relating to the Property will revert back to their original configuration. This resolution is to take effect immediately.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve Cal-Mum Youth Football & Cheerleading use of Washburn Park from July 29th to October 31st; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

A **motion** was made by Trustee Santora to approve Bridgett Gnage as the new Recreation Commission Member to replace resigning member Karen Polo; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

A **motion** was made by Trustee Boilard to approve Mayor DiLiberto to sign the County Wide Shared Services Agreement with Livingston County; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

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Spring Street Culvert #3:

**VILLAGE OF CALEDONIA
Consolidated Funding Application**

**Resolution of Support from the VILLAGE OF CALEDONIA for the
New York State Consolidated Funding Application, Water Quality Improvement
Project
Aquatic Connectivity Restoration**

WHEREAS, the Village of Caledonia Board of Livingston County, supports the submission of a 2019 Consolidated Funding Application (CFA) on behalf of the Village, for the Water Quality Improvement Project (WQIP) program, for Aquatic Connectivity Restoration; and

WHEREAS, the New York State Department of Environmental Conservation (DEC) provides a competitive statewide reimbursement grant program for local governments, administered to directly address documented water quality impairments; and

WHEREAS, the Village intends to improve aquatic habitat connectivity at road/stream crossings that are causing aquatic connectivity obstructions specifically taking place at the Spring Street Culvert; and

WHEREAS, Spring Street culvert consists of a 12-foot wide by 6.5-foot high corrugated metal pipe arch that conveys important tributary to the trout spawning waters to both state and federal wetlands, a size that is narrower than the natural stream causing an increase in velocity and no natural stream bed;

NOW THEREFORE BE IT RESOLVED, it is anticipated that the Village Board, on behalf of the Village, will complete the necessary actions to authorize local expenditures for the proposed project, as well as authorizes Mayor Scott DiLiberto to execute necessary documents relative to and as required for the application; and

BE IT FURTHER RESOLVED, the Village Board does hereby accept that they shall provide at least 25% match of the total of any grant funding awarded as a local match in the form of in-kind services or cash contributions hereby appropriated and obligated from the General Fund; and

BE IT FURTHER RESOLVED, that the Village of Caledonia Board of Livingston County, recognizes and fully supports the submission of the CFA for WQIP on behalf of the Village for Aquatic Connectivity Restoration.

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The above resolution was offered by Trustee Cappotelli and seconded by Deputy-Mayor O'Donoghue at a meeting of the Village Board held on Tuesday, July 2, 2019. Following discussion thereon, the following roll call vote was taken and recorded:

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

**VILLAGE OF CALEDONIA
WATER QUALITY IMPROVEMENT PROJECT ENGINEERING PLANNING GRANT**

SEQR RESOLUTION - TYPE II ACTION

WHEREAS, the Village of Caledonia Village Board, (hereinafter referred to as Village Board) is completing an application through the New York State Consolidated Funding Application (CFA) under New York State Department of Environmental Conservation (DEC) for a project that will improve aquatic habitat connectivity by replacing the Spring Street culvert located in the Village of Caledonia; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Village Board does hereby classify the above referenced Action to be a Type II Action under 6 N.Y.C.R.R. Section 617.5 [c] [2] of the State Environmental Quality Review (SEQR) Regulations; and

BE IT FURTHER RESOLVED THAT, Type II Actions are not subject to further review under Part 617 of the SEQR Regulations; and

BE IT FINALLY RESOLVED THAT, the Village Board in making this classification has satisfied the procedural requirements under SEQR and directs this Resolution to be placed in the file on this Action.

The above resolution was offered by Trustee Cappotelli and seconded by Deputy-Mayor O'Donoghue at a meeting of the Village Board held on Tuesday, July 2, 2019. Following discussion thereon, the following roll call vote was taken and recorded:

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

A **motion** was made by Trustee Cappotelli to approve Mayor DiLiberto sign the Appendix A – Sexual Harrassment Prevention Certification Form for the Culvert #3 grant application; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

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Public Hearing Open Forum Period: no persons in attendance spoke this evening. A **motion** was made by Trustee Cappotelli to close the Public Hearing at 7:45 p.m.;

Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

The following Resolution was offered by Deputy-Mayor O'Donoghue with Trustee Santora moving for adoption:

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Caledonia on June 4, 2019 for a public hearing to be held on July 2, 2019 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, to hear all interested parties on a proposal to appropriate up to \$40,000 from the Capital Reserve Fund,

WHEREAS, notice of said public hearing was duly advertised in the Livingston County Newspaper, the official newspaper of said Village of Caledonia, and

WHEREAS, said public hearing was duly held on July 2, 2019 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to the appropriation, or any part thereof, and

WHEREAS, the Board of Trustees, after due deliberation, finds it in the best interest of said Village to adopt the Resolution.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

Village Website: Trustee Santora is working with the village web designer to create an updated, more modern, mobile friendly site. A list was providing detailing sections that will be updated or eliminated. Sarah will also design it to be ADA compliance.

A **motion** was made by Trustee Santora to adjourn the meeting at 8:05 p.m.; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli & Santora

NAY: None

Ann Marie Grattan
Village Clerk-Treasurer