

**Village Board Meeting Minutes  
November 5, 2019**

**The Village of Caledonia Board of Trustees held a meeting on Tuesday, November 5, 2019 at 6:30 p.m. at the Village Office.**

**Members Present:** Mayor Scott DiLiberto, Deputy-Mayor Jerry O'Donoghue, Trustee Greg Boilard and Sarah Santora. Also present was Water & Street Superintendent Chris Buckley, Police OIC Jared Passamonte and Park Supervisor Barry Ganzhorn. Absent: Trustee Janet Cappotelli

A **motion** was made by Trustee Boilard to approve the October 1, 2019 Board Meeting Minutes; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard and Santora

NAY: None

A **motion** was made by Trustee Santora to approve the following Budget Amendments; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard and Santora

NAY: None

A1289 Other Dept Income \$14,065 & A1620.400 Buildings Contractual

A2260 Public Safety \$200.74 & A3120.130 Police P/T Personnel

**Barry Ganzhorn presented the Matthews-MacKay Report for October.** The account balance remains unchanged this month. The Big Springs Museum and Caledonia Library annual \$20 donations will be made in December. The original donor of the Christmas tree being donated to the Village Tree Lighting Ceremony has passed away. The tree was planted in the MacKay Park. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard and Santora

NAY: None

**Water & Street Superintendent Chris Buckley presented the October DPW Report.**

5,430,000 gallons of water was pumped and both bacteria samples were negative. New water meters continue to be installed, dead-end hydrants were flushed and non-draining hydrants winterized. The Lehigh Street road project is complete. Assistance was provided by the Towns of Caledonia, York, Geneseo and Wheatland. Leaf pick up is underway. The NYS Labor Department office and shop violations have been fixed. The Town of Caledonia dump on Middle Road now accepts brush any day of the week. A **motion** was made by Trustee Santora to accept the report; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard and Santora

NAY: None

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A **motion** was made by Deputy-Mayor O'Donoghue to approve Chris Buckley to accept a bid of \$15,000 or higher for the sale of the 2012 Ford F150 truck; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard and Santora

NAY: None

**Clerk-Treasurer Ann Marie Grattan presented the October Clerk Report.**

Submitted were Budget Status Reports for General, Water, Capital and Trust & Agency Funds, a list of revenues and expenditures, the Financial Report, Department Supervisors payroll and contractual expense reports and the Water Reconciliation Report. A **motion** was made by Trustee Boilard to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard and Santora

NAY: None

**Bills were audited and ordered paid:**

Abstract #631-632, General \$39,371.45 & Water \$2,735.33

Abstract #92, Capital \$89,669.10

Abstract #450-451, Water \$13,790.41

A **motion** was made by Trustee Santora to approve the bills paid; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard and Santora

NAY: None

**Police OIC Jared Passamonte presented the October Police Report.** There were 65 calls for service, 21 traffic tickets issued, 10 Town of Caledonia assists, four accident reports and three arrests. All Police Officers attended a meeting and walk through at Jones Chemicals. There was a tour of the plant and all areas of importance in case of an emergency. OIC Passamonte continues to meet with the District Attorney about the upcoming Criminal Justice Reform on January 1<sup>st</sup>. The radar units were sent to Albany for certification. The School Resource Officer Report includes 11 district requests for police service, six out-of-building assists, three cleared juvenile criminal cases, 23 classroom visits and three emergency drills. Out-of-building assists included assisting the LeRoy Police Department, assisting the Department of Public Works and a domestic in the town involving a weapon landlord/tenant issue. A domestic report involved a student and grandparent. Two tickets were issued for passing a school bus and the SRO assisted the Monroe County Sheriff's Department on a welfare check. The SRO Facilitated a NYSP-Career Day presentation. Prep work was completed for Shop-With a Cop. Red Ribbon Week included reading to elementary students. A **motion** was made by Deputy-Mayor O'Donoghue to accept the reports; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard and Santora

NAY: None

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**Mayor DiLiberto presented the Code Enforcement Report for the month of**

**October.** Permits were issued for two decks, two sheds and a handicap ramp.

Construction inspections were done at four locations. A violation letter was sent to 3086 Mill Street for lawn/yard debris. A code violation was sent to the Village Court for 300 Leicester Street. Certificate of Completions were given for two signs and a fence. A **motion** was made by Trustee Boilard to accept the report; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard and Santora

NAY: None

A **motion** was made by Trustee Santora to approve Mayor DiLiberto to sign the CMCS 2019-2020 School Resource Officer contract amendment; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard and Santora

NAY: None

The following resolution was offered by Trustee Boilard with Deputy-Mayor O'Donoghue moving for adoption:

**APPROVING JOINT SERVICES AGREEMENT FOR MACHINERY, TOOLS, EQUIPMENT AND SERVICES SHARING ACCESS**

WHEREAS, New York State Highway Law §133-a authorizes the County to enter into agreements to permit the use of County-owned machinery, tools or equipment by other municipal corporations; and

WHEREAS, it would be in the Village's best interest to enter into such agreements with Livingston County and towns located within the county, now, therefore, be it

RESOLVED, that the Mayor of the Village of Caledonia is hereby authorized to sign a joint services agreement, the format of which is attached to this resolution, with any town in Livingston County and Livingston County.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard and Santora

NAY: None

**Hometown Holidays** – Trustee Cappotelli submitted details regarding the weekend events. On Friday, December 6<sup>th</sup> at 6 p.m. the parade will begin by the Caledonia Fire Department and end by Pizza Land for the tree lighting ceremony. A request was made for Police Officers for Friday and Saturday's parade. Mayor DiLiberto will welcome everyone and countdown the tree lighting. The DPW will string ornaments made by the school children and close down the exit section near the commons sign for a fire pit and songs. The Angry Rooster is donating s'mores, cookies and hot cocoa and Reminisce Restaurant will hand out chili and hot cocoa. Rita from Country Junction has donated \$905 from the Peddler's Market door entry fee towards Hometown Holidays expenses. Trustee Cappotelli is hoping Recreation can donate towards kid's entertainment such as a

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balloon guy or magician if they can. Assemblywoman Marjorie Byrnes donated \$500 for horse drawn carriage rides by the Estes Family.

Trustee Santora has been gathering pictures from local photographers to assist the Big Spring Museum with their new exhibit - Shaping the Community. Also she is working with Alan Garrett for pictures of the Arbor Day Celebration.

**Workplace Violence Policy and Prevention Program** – a **motion** was made by Deputy-Mayor O'Donoghue to approve the new policy and program description; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard and Santora

NAY: None

Mayor DiLiberto has completed three of the Workplace Violence Inspections and will hold a training class to all employees annually.

A **motion** to adjourn was made by Deputy-Mayor O'Donoghue at 7:25 p.m.; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard and Santora

NAY: None

Ann Marie Grattan  
Village Clerk-Treasurer