

**Village Board Meeting Minutes
October 1, 2019**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, October 1, 2019 at 6:30 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Trustee Greg Boilard, Janet Cappotelli and Sarah Santora. Also present was Water & Street Superintendent Chris Buckley, Code Enforcement Officer Michael Burnside, Police OIC Jared Passamonte, Parks Supervisor Barry Ganzhorn and Village Attorney Ed Russell.

A **motion** was made by Trustee Cappotelli to approve the September 3, 2019 Board Meeting Minutes; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Trustee Boilard, Cappotelli and Santora

NAY: None

A **motion** was made by Trustee Santora to approve the Budget Amendment A1710 Village Work Done \$2,044.50 & A5110.400 Street Contractual; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Trustee Boilard, Cappotelli and Santora

NAY: None

A **motion** was made by Trustee Boilard to approve the Budget Transfer A1440.400 Engineering Contractual & A1990.400 Contingent \$252; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Trustee Boilard, Cappotelli and Santora

NAY: None

Livingston County Board of Elections – a **motion** was made by Trustee Santora to approve Clerk-Treasurer Ann Marie Grattan to certify the offices being placed on the March 18, 2020 ballot; Trustee Cappotelli seconded the motion. Those positions include Village Justice – Mark Riggi, Trustee – Jerry O’Donoghue & Trustee Greg Boilard.

AYE: Mayor DiLiberto, Trustee Boilard, Cappotelli and Santora

NAY: None

Public Forum: Victor Cappotelli, 2997 Main Street – concerned over a neighbor fixing vehicles at their residence. Main Street is zoned R-1 Residential and doesn’t allow for a business. Mayor DiLiberto contacted the home owner who is fixing family and friend vehicles. Mr. Cappotelli is concerned over the number of vehicles being worked on at the residence. Mr. Cappotelli was told that beginning November 15th the roadside vehicles can be ticked by the Village Police as no parking laws begin.

Barry Ganzhorn presented the September MacKay/Matthews Report. Barry explained his reasons for not renewing his nuisance license. After 30+ years he felt

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it was time to pass it on to other trappers. Barry did not charge for trapping but instead asked a donation be made to the MacKay Park. Some donations were made and many were not. Barry also is donating a 10 foot evergreen tree to the village for Christmas. It was planted at the MacKay Park in 2001. A **motion** was made by Trustee Boilard to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Trustee Boilard, Cappotelli and Santora

NAY: None

Water & Street Superintendent Chris Buckley presented the September DPW

Report. New remote water meters continue to be installed. As part of the Lehigh Street project a main line valve was replaced as well as three curb stops and 4 valve boxes. On Lehigh Street the drainage work is complete, crusher run placed, concrete aprons around the catch basins installed and gutters were repaired. Paving is tentatively scheduled for October 8th – 10th. The new F250 Ford truck is in and the 2012 F150 will be put on the on-line auction in November. Parks continue to be mowed and the leaf machine prepared for leaf pickup. A **motion** was made by Trustee Boilard to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Trustee Boilard, Cappotelli and Santora

NAY: None

Chris will topsoil/ seed areas at Hamilton Park that are bare, trim a tree in February/March and add a utility sink or designate one bathroom as the utility room.

Clerk-Treasurer Ann Marie Grattan presented the September Clerk Report.

Submitted were Budget Status Reports for General, Water, Capital and Trust & Agency Funds, a list of revenues and expenditures, the Financial Report, Department Supervisors payroll and contractual expense reports, the Property Tax and the Water Reconciliation Reports. A **motion** was made by Trustee Cappotelli to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Trustee Boilard, Cappotelli and Santora

NAY: None

Trustee O'Donoghue entered the meeting at 7:10 p.m.

Tax Resolution: Trustee Cappotelli offered the following resolution with Trustee Boilard moving for adoption:

NOW, THEREFORE, pursuant to Section 1442 of the New York State Real Property Tax Law, be it resolved that the Village of Caledonia requests collection of certain delinquent Village Taxes by the County of Livingston.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli and Santora

NAY: None

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The resolution was unanimously adopted and will be filed with the Livingston County Treasurer and the Clerk of the Livingston County Board of Supervisors on October 3, 2019. A list of Unpaid Taxes was presented. The amount being re-levied to the county is \$28,692.72 including base and 7% penalty amounts.

Police OIC Jared Passamonte presented the September Police Report. There were 65 calls for service, 27 traffic tickets issued, 13 Town of Caledonia assists, three accident reports and five arrests. There were two juvenile mental health arrests, complaints about speed on Lehigh Street, an Avon PD assist and a child protective home visit which resulted in unlawful growing of cannabis arrest. There were several child protective agency and family court violation reports completed, several loose/lost dog complaints and a custody issue on Leicester Street. Officer Passamonte assisted with the arrests of four suspects in Mt. Morris with the Livingston County Drug Task Force. There have been numerous positive comments regarding our new School Resource Officers Mike Burnside and Stephanie Schroeder. A **motion** was made by Trustee Santora to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli and Santora

NAY: None

The SRO Report for September includes ten requests for police services, four out of building assists, two juvenile criminal cases, eight classroom visits and seven emergency drills. The SRO met with the YMCA after-school program in the Elementary School, assisted school staff with safety meetings, assisted with Family Court, probation and the LeRoy Central School lockout. A **motion** was made by Trustee Santora to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli and Santora

NAY: None

Code Enforcement Officer Mike Burnside presented the September CEO Report. Permits were issued for a roof, sign and deck. There was a parking complaint for State Street, five construction inspections and Certificate of Compliance's for four fences, one deck and one roof. Mike attended National Electric Code training for residential changes, did a walk through for a potential buyer for 1 Technology Drive and is reviewing plans for a Fish House at 165 Spring Street. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli and Santora

NAY: None

Village Office Remodel Project Bids:

Painting:	One Source \$2,600	Stafford Painters \$4,280
Windows:	Comfort Windows \$4,738 (5)	84 Lumber \$3,760 (8)

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A **motion** was made by Trustee Santora to approve bid winners One Source \$2,600 & 84 Lumber \$3,760 (8); Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli and Santora

NAY: None

2019-2020 Village Court Resolution: Trustee Cappotelli made the following resolution with Deputy-Mayor O'Donoghue moving for adoption:

WHEREAS, the Caledonia Village Court is applying to the 2019-2020 Justice Court Assistance Program for a \$1,710 grant;

WHEREAS, an application requesting funding will be submitted to replace 6 interior door locks with digital code entry security locks;

WHEREAS, door locks include the interior door to the Village Court Offices, Village Clerk/Public Defender Office, CEO/Assistant District Attorney Office, Court Clerk/Judge Office (2 doors) and Courtroom door.

NOW, THEREFORE, be it resolved, that the Caledonia Village Court is authorized to apply for a grant and that Court Clerk, Meg Donegan is hereby authorized to execute the application and any and all other required documents related to the grant.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli and Santora

NAY: None

John Kabrowski, owner of the bowling alley submitted his application for renovations to the bowling alley being funded with a state grant. The site plan will be denied for set-back code violations and referred to the Zoning Board of Appeals. Mayor DiLiberto will contact ZBA Chairperson, Steve McIlwaine and Planning Board Chairperson, Kristen Murphy to schedule meetings.

Recreation and Parks – Trustee Cappotelli, tabled until November meeting.

Bills were audited and ordered paid:

Abstract #628, General \$3,208.85, Water \$797.36

Abstract #448, Water \$14,516.11

Abstract #91, Capital \$31,276.20

Abstract #449, Water \$349.40

Abstract #629-630, General \$53,091.95, Water \$10,625.78

A **motion** was made by Deputy-Mayor O'Donoghue to approve the bills paid; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Cappotelli and Santora

NAY: None

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Traffic Discussion – Trustee Santora discussed traffic complaints in the village with Police OIC Jared Passamonte and included suggestions to alleviate excess speeding on the side streets.

CHS Ambulance – Reg Allen discussed with the Village Board response time in the village which has been within a few minutes of 911 calls. There have been no complaints and cards & letters received thanking CHS for their outstanding service. CHS took over for the Caledonia Ambulance 18 months ago and just recently merged with Greece Ambulance.

Executive Session – a **motion** was made by Deputy-Mayor O’Donoghue to enter into Executive Session at 8 p.m. to discuss legal issues; Trustee Boilard seconded the motion.
AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Boilard, Cappotelli and Santora

NAY: None

After some discussion, a **motion** was made by Deputy-Mayor O’Donoghue at 8:05 p.m. to close the Executive Session; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Boilard, Cappotelli and Santora

NAY: None

There being no further business, the meeting adjourned at 8:07 p.m.

Ann Marie Grattan
Village Clerk-Treasurer