

Guidelines for the Commons Community Sign

- The Sign Message Form must be completed. Copies can be obtained at the Village Office, 3095 Main Street, on our website www.villageofcaledonianyny.org, or we can fax/email to you. The fax number is 538-9751 and Ann Marie's email is (amgrat@frontiernet.net). Phone requests are *not* allowed.
- Forms returned by Monday at 12:00 p.m. will be added to the message sign within 24 hours. When the office is closed Monday's due to a holiday, forms will be taken until 12:00 p.m. Tuesday and added within 24 hours.
- Messages will be reviewed by the Clerk. The Clerk and Mayor have the right to reject messages deemed inappropriate or amend messages. You will be notified if either happens.
- The sign is now available for businesses and non-profits located in Caledonia. In the past it was for non-profit use only. The sign is here for you to promote your business!!!
- Places of Worship: the sign can be used for advertising fundraisers and community events/picnics. No service hours.
- Birthday: special birthday congratulations taken for age 85 and above.
- Anniversary: special anniversary congratulations taken for 50 years and above.
- Examples of use for businesses: 3-day meat sale at Marketplace, Angry Rooster taco's on Tuesday, Lap top sale at Seth Graham Design, Heather's Holiday shopping sale at Pastique, etc. Limit to two new messages each week for each business. Be creative and we will do our best to make it happen!!!
- Examples of use for non-profits: car washes, Girl Scout cookie sale, bottle/can drives, spaghetti dinners, chicken BBQ's, 5K cancer awareness walks, etc.

If you have any questions, please feel free to contact Ann Marie at 538-6565.