

Village Board Meeting Minutes
April 4, 2011
Budget Public Hearing
Organizational Meeting

The Village of Caledonia Board of Trustees held a meeting on Monday, April 4, 2011 at 6:30 p.m. at the Village Office.

Members Present: Mayor Joe Caluorie, Deputy-Mayor Teresa Truman, Trustees Scott DiLiberto, Jerry O'Donoghue and Steve Polo. Also present: Attorney Edmund Russell.

2011-2012 Budget Public Hearing: Clerk-Treasurer Ann Marie Grattan read the Notice of Public Hearing. Trustee Polo made a motion at 6:30 p.m. to open the Budget Public Hearing; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman.

NAY: None

Overview of the General, Water & Capital Budgets. Purchases and projects are as follows:

Capital Budget:

- \$250,000 Business District Street Light Replacement Project
 - The project will go out to bid in May.
 - A \$60,625 down payment will be made.
 - The rest will be paid up to a 5-year maximum plan.

Water Budget:

- A milling machine will be purchased with the Town of Caledonia; village cost \$6,000.
- Water equipment \$5,625
- Purification/Water testing \$2,600
- New hydrants, valve, parts/inventory, water meters, NYS Leak Detection & operating and maintenance fees \$29,400.
- Curb box repair \$10,000

General Budget:

◦ Reductions were made to 20 appropriations: Board Contractual, Court Contractual, Clerk Equipment, Clerk Contractual, Law Contractual, Village Buildings, Police Equipment, Street Equipment, Street Contractual, Snow Contractual, Sidewalk Contractual, Park Contractual, Youth Personnel, Recreation Personnel, Library Contractual, Museum Contractual, Beautification Contractual, Drainage Contractual, Publicity Contractual and Shade/Trees Contractual.

- Reductions were from 8 to 100%. The average reduction was 50.1%.
- Garbage increased to \$6,000 for year two of the contract with LT Disposal.
- State Retirement increased approximately \$10,000.

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- Police Retirement increased approximately \$8,600.
- Health insurance increased \$8,000.
- New MacKay Park employee \$3,000.
- P/T Police was decreased to \$21,840 from \$44,590 last year to make room for an additional 3rd F/T Officer.
- Street Equipment \$11,950.
- Phase #1 of East Avenue reconstruction project \$84,000.
- Patching \$5,000, snow \$15,000, sidewalks \$4,000, parks \$5,000, shad/trees \$6,500.

The proposed tax rate will decrease to 8.95%, from 9.25%. The tax levy will stay the same.

The Public Hearing was kept open as regular business resumed.

Appointments - Mayor Caluorie offered the following appointments:

- | | |
|--------------------------------------|--------------------------|
| A. Deputy-Mayor | <u>Scott DiLiberto</u> |
| B. Tax Collector | <u>Ann Marie Grattan</u> |
| C. Clerk-Treasurer | <u>Ann Marie Grattan</u> |
| D. Deputy-Clerk Treasurer | <u>Nora Brunette</u> |
| E. Village Attorney | <u>James Coniglio</u> |
| F. Court Clerk | <u>Julie Molisani</u> |
| G. Police Sergeant | <u>Dan Chapman</u> |
| H. Code Enforcement Officer | <u>Tom Perkins</u> |
| I. Bingo Inspector | <u>Tom Perkins</u> |
| J. Crossing Guard | <u>Valerie Kay</u> |
| K. Recreation Chairperson | <u>Betty McClenney</u> |
| L. Recreation Director | <u>Ashley Cummings</u> |
| M. Planning Board | <u>Sam DiLiberto</u> |
| N. Board of Appeals | <u>Steve McIlwaine</u> |
| O. Acting Village Justice | <u>Gil Smith</u> |
| P. Water/Street Working Foreman | <u>Chris Buckley</u> |
| Q. Registrar of Vital Statistics | <u>Lori Sattora</u> |
| R. Deputy Registrar Vital Statistics | <u>Gretchen Hartford</u> |

A **motion** was made by Trustee Truman to approve the appointments; Deputy-Mayor DiLiberto seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

Assignments - Mayor Caluorie offered the following assignments:

- | | |
|----------------------------------|------------------------|
| A. Court Liaison | <u>Teresa Truman</u> |
| B. County Planning Board Liaison | <u>Steve Polo</u> |
| C. Police Liaison | <u>Scott DiLiberto</u> |
| D. Town Board Liaison | <u>Scott DiLiberto</u> |

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E. Board of Appeals Liaison	<u>Joe Caluorie</u>
F. Planning Board Liaison	<u>Joe Caluorie</u>
G. Recreation Liaison	<u>Gerry O'Donoghue</u>
H. MacKay Park Liaison	<u>Steve Polo</u>
I. DPW Liaison	<u>Jerry O'Donoghue</u>
J. Sign Vouchers	<u>Teresa Truman</u>
K. Fire Commissioners Liaison	<u>Joe Caluorie</u>

A **motion** was made by Deputy-Mayor DiLiberto to approve the assignments; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustees O'Donoghue, Polo and Truman.

NAY: None

A **motion** was made by Trustee Truman to approve the Livingston County Newspaper as the village official newspaper; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustees O'Donoghue, Polo and Truman

NAY: None

A **motion** was made by Trustee Truman to approve the Bank of Castile and Five Star Bank as depositories; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustees O'Donoghue, Polo and Truman

NAY: None

A **motion** was made by Trustee Polo to approve the Financial Officer to renew all CD's, payment of bonds, BANS, financial transactions and to prepay vouchers such as utilities, postage, LT Disposal and insurance, if due before the next board meeting; Deputy-Mayor DiLiberto seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustees O'Donoghue, Polo and Truman

NAY: None

A **motion** was made by Trustee Truman to approve the 2011-2012 Meeting Dates & Times; Deputy-Mayor DiLiberto Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustees O'Donoghue, Polo and Truman

NAY: None

Approve 2011-2012 Meeting Dates & Times

A. May 3, 2011	6:30 p.m.
B. May 31, 2011	3:30 p.m. (close fiscal year)
C. June 7, 2011	6:30 p.m.
D. July 5, 2011	4:00 p.m.
E. August 2, 2011	4:00 p.m.
F. September 6, 2011	6:30 p.m.
G. September 30, 2011	4:00 p.m. (close tax season)
H. October 4, 2011	6:30 p.m.
I. November 1, 2011	6:30 p.m.
J. December 6, 2011	6:30 p.m.

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K. January 3, 2012	6:30 p.m.
L. February 7, 2012	6:30 p.m.
M. March 6, 2012	6:30 p.m.
N. April 2, 2012	6:30 p.m. (organizational meeting)

A **motion** was made by Trustee Truman to approve the following handbook and policies; Deputy-Mayor DiLiberto seconded the motion: Employee Handbook, Grievance Policy, Harassment Policy, Drug Free Work Place, Investigation for Fraud and Impropriety Policy, Procurement Policy and Investment Policy.

AYE: Deputy-Mayor DiLiberto, Trustees O'Donoghue, Polo and Truman

NAY: None

A **motion** was made by Deputy-Mayor DiLiberto to approve the March 1, March 13, and March 30, 2011 Board Meeting Minutes; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

Bills were audited and ordered paid:

Abstract #375-37	Abstract #235-236
General \$43,265.43	Water \$24,776.02
Water \$ 2,184.50	

A **motion** was made by Trustee Truman to approve the bills paid; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

A **motion** was made by Trustee Polo to approve a payment to the NYS Comptroller's Office, \$5,339.75 for court fees; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

Trustee Polo offered the following resolution with Trustee Truman moving for adoption:

WHEREAS, a grant, in the amount of \$902.71, was made available to the Village of Caledonia under the Justice Court Assistance Program.

WHEREAS, such grant program funds are to be used for projects designed to provide a courtroom copier and exit signs..

NOW, THEREFORE, BE IT RESOLVED, that the Mayor is authorized to accept the grant award of \$902.71 and that this resolution shall take effect immediately upon adoption.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

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A **motion** was made by Deputy-Mayor DiLiberto to approve a Budget Amendment to A3089 State Aid & A1110.200 Court Equipment, \$902.71; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

A **motion** was made by Deputy-Mayor DiLiberto to approve the following Budget Transfers; Trustee O'Donoghue seconded the motion:

F8340.100 T&D Personnel \$2,149.51 from F8330.100 Purification Personnel

A3120.400 Police Cont \$2,500.26 from A3120.130 Police P/T

A5110.100 Street Personnel \$5,714.82 from A7110.100 Park Personnel

A8020.400 Planning Board Cont \$6.60 from A8010.400 Zoning Board Cont

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

Ann Marie Grattan presented the Clerk-Treasurer Report for the month of March.

General revenues totaled \$67,078; water revenues totaled \$6,417. Expenses for the month were \$107,512 and included payroll and bills. Payroll and Contractual budget reports were submitted to Betty McClenney/Recreation, DPW/Chris Buckley and Police/Dan Chapman. Submitted was the Financial Report, which details general and water checking, savings and reserve cash available compared to last year. The Balance Sheets including a detail of revenues and expenditures to date was submitted for the General, Water and Trust & Agency accounts. A **motion** was made by Trustee Polo to accept the report; Trustee O'Donoghue seconded the report.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

Chris Buckley presented a verbal report for the month of March. Most of the month was spent plowing snow, trimming trees, reading water meters and completing building maintenance. A **motion** was made by Deputy-Mayor DiLiberto to accept the report; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

A **motion** was made by Trustee O'Donoghue to rehire Steve Lauffer as Laborer – seasonal employee, rate of pay \$7.75 per hour; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Truman

NAY: None

Abstain – Trustee Polo

A **motion** was made by Trustee O'Donoghue to rehire Matt Heins as Laborer- seasonal employee, rate of pay \$7.25 per hour; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

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Dan Chapman presented the Police Report for the month of March. There were 82 service calls, seven town assists, 57 traffic tickets issued, 97 property checks, four accident report, nine arrests and one warrant. Officers Gray and Passamonte continue to provide school patrol. The six portable radios in this fiscal budget came in at the budget price of \$3,000. A **motion** was made by Deputy-Mayor DiLiberto to accept the report; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

Mayor Caluorie read Officer Ryan Sherman's letter of resignation with regret. A **motion** was made by Deputy-Mayor DiLiberto to accept the resignation effective March 31, 2011; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

The Village Board would like to thank Officer Sherman for serving the community and wished him good luck with his new position at the Ogden Police Department.

Tom Perkins presented the Code Enforcement Report for the month of March. A permit was issued for an above ground pool on Graney Road. Violation notices were sent for an abandoned vehicle, property maintenance (3) and one false alarm. Mr. Perkins informed the board that an inspection was conducted at the former Springbrook Inn Restaurant; Deputy-Mayor DiLiberto seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

Barry Ganzhorn presented the MacKay Park Report for the month of March. Andy Hanson donated a new American flag for the MacKay Trail. Broken signs were repaired due to vandals and one by winter weather. The village is still awaiting word from the D.E.C. regarding a grant applied for to replace \$1,000 worth of new trees. A **motion** was made by Trustee Polo to accept the report; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

A **motion** was made by Deputy-Mayor DiLiberto to approve a check in the amount of \$750 to Clover Nursery & Garden Center, from the Trust & Agency account, for six trees at the overlook; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

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A **motion** was made by Trustee Truman to accept Bob Stella's letter of resignation from the Zoning Board of Appeals; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

Mayor Caluorie thanked Bob for volunteering his time to serve the village.

A **motion** was made by Deputy-Mayor DiLiberto to approve the Cal-Mum Striker's to hold a car wash on Saturday, May 21st at 10 a.m.; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

A **motion** was made by Trustee O'Donoghue to approve the Avon Wesleyan Church hold a car wash on Saturday, April 9, 2011 at 10 a.m.; Trustee Polo seconded the motion.

AYE: Trustee O'Donoghue, Polo and Truman

NAY: None

Abstain – Deputy-Mayor DiLiberto

Amusement Permit – a **motion** was made by Trustee O'Donoghue to approve an Amusement Area Permit to the Livingston County Agricultural Fair Grounds Riding Club who will host horse shows April until August; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

A **motion** was made by Deputy-Mayor DiLiberto to approve the Caledonia Soccer Club use of Washburn Park from May 1st until July 31st opposite baseball and softball park use; Trustee Truman seconded the motion. A certificate of insurance has been filed with the Village Clerk.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

Amusement Permit – a **motion** was made by Deputy-Mayor DiLiberto to approve an Amusement Area Permit to Rita Kanaley who will hold the Peddler's Market on November 5, 2011 at J.W. Jones Hall; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

Scott Main, Charity Bible Church – did not show this evening.

Deer Hunting – Attorney Ed Russell presented the village board with: 1) bow hunting regulations, 2) bow hunt license agreement with property owners, 3) registration form. This item will be tabled until the May 3rd board meeting.

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The 2011-2012 Budget Public Hearing Comment Period: those who signed up to speak this evening each discussed the elimination of the library donation:

Jim Layland, town taxpayer, 610 Middle Road – reinstate the library donation.

Eugene Goff, village taxpayer, 178 North Street – reinstate the library donation.

Renate Goff, village taxpayer, 178 North Street – current library director, reinstate the library donation.

Carol Matthews, village/town taxpayer, 166 North Street – reinstate the library donation.

Kathleen Brown, village taxpayer, 3230 State Street – previous library president, reinstate the library donation.

Jim Dollard, village/town taxpayer, 3222 East Avenue – reinstate the library donation.

Laurie Dollard, village taxpayer, 254 Jersey Street – reinstate the library donation.

Carol Nusbickle, village/town taxpayer, 672 Sylvan Ct – current library president, reinstate the library donation.

Judy Schweichler, village/town taxpayer, 3190 Church Street – reinstate the library donation.

Sam DiLiberto, village/town taxpayer, 152 North Street – did not say either way in favor or against the library donation, just that taxes are too high.

Dwight & Patricia Harris, village taxpayer, 3275 Stanton Parkway – reinstate the library donation.

Kathy Hartness, village taxpayer, 3213 East Avenue – former library director, reinstate the library donation.

Charlie Hartness, village taxpayer, 3213 East Avenue – reinstate the library donation.

Helen Anderson, village taxpayer, 3273 Clover Street – reinstate the library donation.

Charles Martell, village taxpayer, 3271 Stanton Parkway – reinstate the library donation.

Jean Guthrie, Big Springs Museum – did not say either way in favor or against the library donation, just thanked the village board for their generous donations over the past several years and distributed the museum financial reports.

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Clair Hawkes, village resident, 3237 East Avenue – reinstate the library donation.

Veronica Callan, town taxpayer, Callan Road – reinstate the library donation.

Floyd Anderson, village taxpayer, 3273 Clover Street – reinstate the library donation.

Mayor Caluorie addressed those in attendance and thanked them for their comments.

A **motion** was made at 8:10 p.m. by Trustee O’Donoghue to close the public hearing; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O’Donoghue, Polo and Truman

NAY: None

A **motion** was made by Trustee Polo to hold a joint meeting with the library board to reconsider donations to the library line item; Trustee O’Donoghue seconded the motion.

AYE: Trustee O’Donoghue, Polo and Truman

NAY: Deputy-Mayor DiLiberto

Executive Session: a **motion** was made at 8:15 p.m. by Deputy-Mayor DiLiberto to enter into executive session to discuss personnel; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O’Donoghue, Polo and Truman

NAY: None

After some discussion, a **motion** was made at 8:27 p.m. by Deputy-Mayor DiLiberto to close the executive session; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O’Donoghue, Polo and Truman

NAY: None

A **motion** was made by Deputy-Mayor DiLiberto to hire Brandon Salley as a part-time Police Officer at an hourly rate of \$17.50 per hour, 20 hours per week, to replace Officer Sherman; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O’Donoghue, Polo and Truman

NAY: None

A **motion** was made by Trustee Polo to accept Tyler Dawson as the next cadet (ride-a-long) with the Police Department; Trustee O’Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O’Donoghue, Polo and Truman

NAY: None

There being no further business, a motion to adjourn was made by Deputy-Mayor DiLiberto at 8:40 p.m.; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O’Donoghue, Polo and Truman

NAY: None

Ann Marie Grattan-Village Clerk-Treasurer