

*Village Board Meeting Minutes  
August 2, 2011*

**The Village of Caledonia Board of Trustees held a meeting on Tuesday, August 2, 2011, at 4:00 p. m. at the Village Office.**

**Members Present:** Mayor Joe Caluorie, Deputy-Mayor Scott DiLiberto and Trustee Teresa Truman. Also present: Attorney Ed Russell, Code Enforcement Officer Tom Perkins and Sergeant Dan Chapman. Absent: Trustee O'Donoghue and Polo.

A **motion** was made by Deputy-Mayor DiLiberto to approve the July 5, 2011 Board Meeting Minutes; Trustee Truman seconded the motion.  
AYE: Mayor Caluorie, Deputy-Mayor DiLiberto and Trustee Truman  
NAY: None

At 4:05 p.m. Trustee Steve Polo entered the meeting.

**Bills were audited and ordered paid:**

Abstract #386-87 & 89	Abstract #244-278
General       \$69,183.78	Water   \$20,943.77
Water         \$ 2,235.74	
Abstract #208	Abstract #60
General       \$ 235.00	Capital\$ 2,783.45

A **motion** was made by Trustee Truman to approve the bills paid; Deputy-Mayor DiLiberto seconded the motion.  
AYE: Deputy-Mayor DiLiberto, Trustee Polo and Truman  
NAY: None

A **motion** was made by Deputy-Mayor DiLiberto to approve payment of court fees in the amount of \$5,199.75 to the State Comptroller's Office; Trustee Truman seconded the motion.  
AYE: Deputy-Mayor DiLiberto, Trustee Polo and Truman  
NAY: None

**Chief of Police position** – the New Duties Statement submitted to the Livingston County Personnel Office was approved. The title was determined to be Chief of Police, part time. A **motion** was made by Trustee Polo to create the position of Chief of Police; Trustee Truman seconded the motion.  
AYE: Deputy-Mayor DiLiberto, Trustee Polo and Truman  
NAY: None

At the September 5<sup>th</sup> board meeting Sergeant Dan Chapman will be appointed into the position of Chief of Police. Sergeant Chapman's salary will remain the same.

**Ann Marie Grattan presented the Clerk-Treasurer Report for the month of July.** Additional property taxes received amounted to \$82,622. Livingston County snow removal revenue was \$4,187 and sales tax \$10,179. Court fees received were \$8,595 and

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the Livingston County traffic diversion program revenue was \$1,000. Total general revenues \$117,263. Total water revenues were \$74,156. Expenses totaled \$124,239. Payroll and contractual budget reports were submitted to Recreation-Betty McClenney, DPW-Chris Buckley and Police-Dan Chapman. Submitted was the Financial Report, which details general and water checking, savings and reserve cash available compared to last year. The balance sheets including a detail of revenues and expenditures to date was submitted for the General, Water, Capital and Trust & Agency accounts. A **motion** was made by Trustee Truman to accept the report; Deputy-Mayor DiLiberto seconded the report.

AYE: Deputy-Mayor DiLiberto, Trustee Polo and Truman

NAY: None

**Tom Perkins presented the Code Enforcement Report for the month of July.** An inspection of the fair grounds was completed prior to the start of fair week. Permits were completed for two decks and one pool. Violation notices were sent for property maintenance issues to a homeowner on Park Place and Main Street. A **motion** was made by Trustee Polo to accept the report; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Polo and Truman

NAY: None

**DPW Report** – tabled due to the absence of Chris Buckley.

**Barry Ganzhorn presented the Matthews-MacKay Park Report for the month of July.** Maintenance continued in both parks. Rails were painted, signs repaired, new signs hung and plants/trees watered daily. Barry informed the board that a letter was received from the NYS DOT advising the village of an illegal sign on Route 5 and Spring Street. Attorney Ed Russell recommended a response letter that the village is researching their legal options. A **motion** was made by Trustee Polo to accept the report; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee Polo and Truman

NAY: None

**Garbage/recycle** – tabled.

**Fall Festival** – Betty McClenney and Ashley Cummings attended the meeting to discuss moving the Fall Festival to a new location this year. They will contact the school.

A **motion** was made by Trustee Truman to accept Sam DiLiberto's letter of resignation from the Planning Board; Deputy-Mayor DiLiberto seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee Polo and Truman

NAY: None

At 4:45 p.m. Trustee Jerry O'Donoghue entered the meeting.

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Sergeant Dan Chapman introduced new full-time Police Officer Matt Heneghan to the board. The village board welcomed Matt and wished him well.

**Sergeant Dan Chapman presented the Police Report for the month of July.** There were 115 service calls, 47 traffic tickets, nine town assists, one State Police assist, 95 property checks, five accident reports, five arrests and two warrants. The speed trailer was placed on Church Street due to the high volume of traffic during recreation park hours. Also, it was placed on Center Street due to a resident complaint. Vandalism occurred at Hamilton and Tennant Park. A **motion** was made by Deputy-Mayor DiLiberto to accept the report; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

**Police Car 302** – has 82,000 miles and a broken transmission. The cost of repair is \$3,000. This car was due to be replaced in June of 2012. Rather than put additional repair costs into the vehicle it was decided to sell it through a bid and purchase the new vehicle now. \$4,000 was benchmarked in General Equipment Reserve for this purchase. A **motion** was made by Deputy-Mayor DiLiberto to purchase a 2011 Crown Victoria through state bid at a cost of \$24,725. The annual 3-year payment will be \$8,241.87. Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

A **motion** was made by Trustee O'Donoghue to allow Trustee Truman to sign off on the records management log for record destruction; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

A **motion** was made by Trustee Truman to amend the Pre-Tax Premium Plan to modify and clarify the term "spouse" as used in the Summary Plan Description; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

A **motion** was made by Trustee O'Donoghue to approve the Application for Amusement Area Permit for Brett Guerin; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

The event "Haunted Houses" at the Caledonia Fair Grounds, will take place on September 29 and 30, October 1, 7, 8, 14, 15, 21, 22, 23 and 29, 2011. Code Enforcement Officer Tom Perkins asked that when the permit is issued to Mr. Guerin, he is made aware that an inspection will be required.

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A **motion** was made by Deputy-Mayor DiLiberto to accept a notification from the Breaking Bread Inc. – Cozy Kitchen of their intent to renew their liquor license with State Liquor Authority; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

Sergeant Dan Chapman was notified of the request.

There being no further business, the meeting adjourned at 6:10 p.m.

Ann Marie Grattan  
Clerk-Treasurer