

Village Board Meeting Minutes
March 5, 2013

The Village of Caledonia Board of Trustees held a meeting on Tuesday, March 5, 2013 at 6.30 p.m. at the Village Office.

Members Present: Mayor Joe Caluorie, Deputy-Mayor Scott DiLiberto, Trustee Jerry O'Donoghue and Teresa Truman. Absent: Trustee Steve Polo

A **motion** was made by Deputy-Mayor DiLiberto to amend the January 8, 2013 Board Meeting Minutes; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Truman

NAY: None

A **motion** was made by Deputy-Mayor DiLiberto to approve the February 5, 2013 Board Meeting Minutes; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Truman

NAY: None

Bills were audited and ordered paid.

Abstract #285, Water \$13,344.82

Abstract #436, General \$4,636.20, Water \$28.70

Abstract #438, General \$28,467.06, Water \$519.54

Abstract #287, Water \$887.20

A **motion** was made by Trustee Truman to approve the bills paid; Deputy-Mayor DiLiberto seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Truman

NAY: None

A **motion** was made by Deputy-Mayor DiLiberto to approve Mayor Caluorie to sign Bingo License #655; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Truman

NAY: None

A **motion** was made by Deputy-Mayor DiLiberto to approve the following Budget Transfer; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Truman

NAY: None (A1440.400 Engineering Cont \$441.75 from A8560.400 Shade/Trees Contractual)

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Village of Caledonia

Julie Marshall – the Director of Economic Development and Steve Boscoe, Livingston County Industrial Development Agency Secretary discussed the Downtown Revitalization Partnership Program. Funding has been received by the Village of Lima, Geneseo, Dansville, Mt. Morris and Nunda in the amount of \$134,512 for sign and/or façade improvements. Additional funding was received for building renovations, residential unit renovations, commercial unit renovations, new jobs, streetscape improvements, etc. The village will create a Steering Committee of 5 to 7 members to create design guidelines. The participation cost is \$3,750. Town of Caledonia Supervisor Dan Pangrazio has agreed to fund ½ of the costs. The village will be responsible for \$1,875 payable in June. Those participating in the program would receive 75% reimbursement up to a certain amount depending on what improvements are made. The village itself can participate and they would be 100% reimbursed for garbage cans, banners, benches and planters. A **motion** was made by Deputy-Mayor DiLiberto to approve Mayor Caluorie sign a Memorandum of Understanding and Scope of Services for the 2013 program year; Trustee O’Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O’Donoghue and Truman

NAY: None

Jay Ward III and Scott Ward – owners of Wm. Hamilton & Son, Inc. (Ace Hardware) discussed the old mill and grain elevator located at 227 North Street. The old building continues to deteriorate and estimates to tear it down are approximately \$300,000. Jay Ward presented information on current grant programs that may assist with removal of the blighted building. Jay Ward explained that through conversations he had with contacts within the program, the village would have to be the applicant in applying for such funding. Jay Ward also explained that his company is prepared to deed a portion of the property over to the village for parking once the building is vacated from the premises. Jay discussed his plans to add an additional 25% of building space to his existing store once the mill was removed. Jay stated that the village can use the deeded land for parking for the Iroquois Hotel and Restaurant, St. Columba Church, park visitors, etc. He only asked that his customers be allowed to use the parking lot due to the fact that once the store addition is built; his parking spaces would be limited. Jay asked that the Village Board assign a board member to assist with the grant application. Ed Russell, attorney at Underberg and Kessler stated that Livingston County has a grant writer available to prepare the application and the village would not retain the property until after the property was totally vacated. Mayor Caluorie stated he will contact the county grant writer to proceed with the project.

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At 7:40 p.m. Trustee Steve Polo entered the meeting.

Clerk-Treasurer Ann Marie Grattan presented the Clerk-Treasurer Report for the month of February. The report included general and water revenues and expenses, Recreation, DPW and Police payroll and contractual budgets. Also submitted were the Financial Report, balance sheets for General, Water, Capital and Trust & Agency. A **motion** was made by Trustee Polo to accept the report; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

A **motion** was made by Trustee Polo to approve the Recreation Commission to purchase a popcorn machine with start up supplies for \$1,169; Deputy-Mayor DiLiberto seconded the motion. Two verbal quotes were received in compliance with the village Procurement Policy. Instead of renting the equipment for the park, Penny Carnival and Fall Festival, the village will now own their own machine.

Police Report for the month of February was submitted by Deputy-Mayor DiLiberto with the absence of Chief Chapman. There were 93 service calls, 43 traffic tickets issued, seven town assists, 60 property checks and two arrests. Chief Chapman was attending class this evening at Monroe Community College "Active Shooter Intermediate". Officer Estabrooks successfully completed School Resource Officer training. Officer Estabrooks submitted a memo to the village board outlining the major topics of the classes he attended. A **motion** was made by Deputy-Mayor DiLiberto to accept the report; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

Tom Perkins presented the Code Enforcement Report for the month of February. Mr. Perkins is still awaiting assistance on several violation notices referred to the village attorneys. Building permits were issued for a kitchen addition and remodeling project, three new apartments within an existing building and a new store sign. A **motion** was made by Trustee Polo to accept the report; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

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Downtown Street Lighting Replacement Project – with the recommendation made by Water & Street Superintendent Chris Buckley a **motion** was made by Trustee Polo to permit Mayor Caluorie to sign the Certificate of Substantial Completion prepared by Chatfield Engineers; Trustee O’Donoghue seconded the motion. The following documents were also received: Contractor’s Affidavit of Payment of Debts and Claims, Contractor’s Affidavit of Release of Liens and Consent of Surety of Final Payment.

AYE: Deputy-Mayor DiLiberto, Trustee O’Donoghue, Polo and Truman

NAY: None

Barry Ganzhorn presented the Matthews-MacKay Report for the month of February. The photo contest by Linda Ludlum will begin on April 26th. This is the second year for the contest. A New York State map was presented outlining the quarantine of mulch due to Emerald Ash Borer. A **motion** was made by Trustee Truman to accept the report; Deputy-Mayor DiLiberto seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O’Donoghue, Polo and Truman

NAY: None

NSYDOT – The following Resolution was offered by Deputy-Mayor DiLiberto with Trustee Truman moving for adoption:

WHEREAS, the Village of Caledonia from time to time receives permits from the New York State Department of Transportation and otherwise conducts activities and operations upon highways and/or within right-of-way controlled by the State of New York for such purposes as the obstruction, installation, construction, maintenance and/or operations of facilities; and

Whereas, the Village of Caledonia access and operation upon state right-of-way is conditioned upon compliance with Highway Law Sections 52, 103, 203 and/or 234,

NOW, THEREFORE, in relation to all operations and/or actions undertaken within state right-of-way, the Village of Caledonia hereby agrees to the following terms and conditions outlined in The Undertaking for the benefit of The New York State Department of Transportation, and authorize the Mayor to sign and execute the document as the Chief Executive Officer.

AYE: Deputy-Mayor DiLiberto, Trustee O’Donoghue, Polo and Truman

NAY: None

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Iroquois Road, LLC water contract with the Village of Caledonia – was presented by the Village Attorneys. This discussion will be tabled until the contract can be reviewed by Chris Buckley and Ann Marie Grattan.

Local Law #2-2013. A **motion** was made by Trustee Polo to permit the Village Attorneys to draft a local law rezoning the MacKay Park from I-1 to LC, tax map # 7.7-1-64; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

Court Grant. The following resolution was offered by Deputy-Mayor DiLiberto with Trustee Polo moving for adoption:

WHEREAS, a grant, in the amount of \$2,220.50, was made available to the Village of Caledonia under the Justice Court Assistance Program.

WHEREAS, such grant program funds are to be used for projects designed to provide a courtroom lectern and court office file cabinets, software,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor is authorized to accept the grant award of \$879.99 and that this resolution shall take effect immediately upon adoption.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

Since October of 2007 the Village Court Clerk has obtained \$21,397.56 in grants.

A **motion** was made by Trustee Polo to accept the liquor license renewal application to the New York State Liquor Authority for the Caledonia Country Club; Deputy-Mayor DiLiberto seconded the motion. Chief Dan Chapman will receive a copy of the application.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

A **motion** was made by Trustee Truman to approve Cal-Mum Youth Football and Cheerleading use of Washburn Park for practice beginning on July 29, 2013 until the end of October; Trustee Polo seconded the motion. A certificate of insurance was received.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue, Polo and Truman

NAY: None

Ann Marie Grattan

Village Clerk-Treasurer