

*Village Board Meeting Minutes*  
*April 9, 2013*

**The Village of Caledonia Board of Trustees held the Budget Public Hearing on Tuesday, April 9, 2013 at 7:00 p.m. at the Village Office.**

**Members Present:** Mayor Joe Caluorie, Deputy-Mayor Scott DiLiberto, Trustee Jerry O'Donoghue, Steve Polo and Underberg & Kessler Attorney Jim Coniglio. Absent: Trustee Teresa Truman.

The legal notice of Public Hearing was read by Clerk-Treasurer Ann Marie Grattan. A **motion** was made by Deputy-Mayor DiLiberto to open the Budget Public Hearing at 7:01 p.m.; Trustee Polo seconded the motion.

**AYE:** Mayor Caluorie, Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

**NAY:** None

Mayor Caluorie discussed the General and Water Budgets:

- 1) A 1.5% tax increase bringing the total levy to \$887,627. The last increase was 6 years ago in 2007. The tax levy in 2007 was \$904,409 so although there is an increase this year, the tax levy is still down 1.85% from 6 years ago.
- 2) Examples of increases: A house assessed at:
  - A) \$88,000 would see a \$15.31 increase
  - B) \$100,000 would see a \$17.40 increase
  - C) \$135,000 would see a \$23.49 increase
  - D) \$185,000 would see a \$32.19 increase
- 3) CHIPS funding (Consolidated Highway Improvement Program) – of \$35,290 will be increased an additional \$8,300 due to Chris Buckley's trip to the Capital with other DPW Superintendents seeking additional funds.
- 4) Street projects include Stanton Parkway, Armstrong Place & Pamela Way
- 5) NYS Main Street grants program \$1,875 (the Town of Caledonia will pay the other half of funding)
- 6) Library Contractual \$15,000 & Museum Contractual \$3,000
- 7) Repairs to tennis and basketball courts \$5,000
- 8) Sidewalk repairs \$2,500
- 9) The Planning Board has requested \$8,500 this year (and next) to fund a new Comprehensive Plan.
- 10) \$65,000 allotted for payment #2 of 4 to repay the Street Light Replacement Project.
- 11) Police overtime will increase 50 hours a year per full-time officer. Part-time hours will increase 240 to cover vacations.
- 12) Water rates will remain the same. New meters will be purchased including software and 50 starter meters, \$18,000. The old meters are obsolete.
- 13) Serial Bond payment for State Street Waterline Replacement Project – principal payment \$25,000, interest payment \$17,525 = \$42,525 until 2025.

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**Village of Caledonia**

**Western NY Volunteer Fireman's Association 114<sup>th</sup> Annual Convention** – Ross Corser and Tony DeMarco Jr., volunteers discussed the schedule of events being hosted by the Caledonia Fire Department on July 24-27, 2013. Official Sponsors are needed and a Convention Program Book will be prepared with seven different sponsor levels for those wishing to advertise. The village board will table this item and discuss again at the May 7<sup>th</sup> board meeting. A **motion** was made by Deputy-Mayor DiLiberto to approve the Caledonia Fire Department Amusement Permit for the WNYVFA Convention; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

April 1, 2013 Board Meeting Minutes – approval tabled.

**Bills were audited and ordered paid:**

Abstract #441 – General \$7,878.89, Water \$211.43

Abstract #290 – Water \$11,172.82

A **motion** was made by Deputy-Mayor DiLiberto to approve the bills paid; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

**Tax Warrant** – a **motion** was made by Deputy-Mayor DiLiberto to schedule a meeting May 1<sup>st</sup>, 4:00 p.m. to approve the Tax Warrant; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

**Budget Amendments** – a **motion** was made by Trustee O'Donoghue to approve the Budget Amendments; Deputy-Mayor DiLiberto seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

A3089 Court Grant/A1110.200 Court Equipment \$879.99

H5031 Interfund Transfer/H5182.200 Street Light Cont \$14,109.80

A2260 Public Safety/A3120.140 Police Overtime \$546.72

**Budget Transfers** – a **motion** was made by Trustee Polo to approve the following Budget Transfers; Deputy-Mayor DiLiberto seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

A1910.400 Unallocated Insurance \$340.47 from A9010.800 State Retirement

A1325.400 Clerk Contractual \$67.58 from A1420.400 Law Contractual

A5110.100 Street Personnel \$6,195.78 from A5142.100 Snow Personnel

A7110.400 Parks Contractual \$13.17 from A8560.400 Shade/Trees Contractual

A8560.100 Shade/Tree \$2,560.06 from A7110.100 Parks Personnel

F8310.400 Water Admin \$445.44 from F8310.200 Admin Equip

F9710.600 Serial Bond \$5,000 from F1990.400 Contingent

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**Clerk-Treasurer Ann Marie Grattan presented the Clerk-Treasurer Report for the month of March.** The report included general and water revenues and expenses, Recreation, DPW and Police payroll budgets. Also submitted were the Financial Report, balance sheets for General, Water, Capital and Trust & Agency. A **motion** was made by Trustee Polo to accept the Clerk-Treasurer Report and Water Adjustment Report; Trustee Truman seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

**Police Chief Dan Chapman presented the Police Report for the month of March.**

There were 112 service calls, 35 traffic tickets, 18 town assists, four arrests and one warrant. Officer Estabrooks assisted the school with various class discussions on the Police Department role in the community. The Village Police continue to work with the County Wide Drug Task Force. Chief Chapman will attend a two day Chief Executive Officer Seminar hosted by the National Center for Missing and Exploited Children. A **motion** was made by Trustee O'Donoghue to accept the report; Deputy-Mayor DiLiberto seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

A **motion** was made by Trustee O'Donoghue to approve Chief Chapman to sponsor two recruits; Deputy-Mayor DiLiberto seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

Chief Chapman discussed the possible departure of one full-time officer due to other employment opportunities. Chief Chapman requested hiring two additional part-time officers' to avoid a possible lapse in coverage this summer. A **motion** was made by Trustee O'Donoghue to rehire John Armitage at his current rate of pay \$17.94; Deputy-Mayor DiLiberto seconded the motion.

AYE: Mayor Caluorie, Deputy-Mayor DiLiberto, Trustee O'Donoghue & Polo

NAY: None

A **motion** was made by Trustee O'Donoghue to permit Chief Chapman to move forward with interviews for one additional Part-time Police Officer; Deputy-Mayor DiLiberto seconded the motion.

AYE: Mayor Caluorie, Deputy-Mayor DiLiberto, Trustee O'Donoghue & Polo

NAY: None

Trustee Polo stated he is not in favor of retaining three Full-time Police Officers if any resign.

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**Village of Caledonia**

**Chris Buckley presented the DPW Report for the month of March.** Hydrants were repaired on Leicester Street and water meters were read. Tree trimming and removal was completed. All equipment was serviced for spring and summer. All parks will open in April. A **motion** was made by Deputy-Mayor DiLiberto to accept the report; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

**Workplace Violence Protection Act** – Jim Coniglio will assist the village with a policy.

**Old Mill** – Mayor Caluorie informed the village board that the information presented by Jay Ward regarding a NYS Grant was given to Thoma Development Consultants, Livingston County's grant writer. Bernie Thoma will research the information for possible funding.

A **motion** was made by Trustee Polo to approve Mayor Caluorie to sign the Sale of Water Agreement with Iroquois Road LLC; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

**Philmore Avenue Street Abandonment** – King Cole asked when he would be able to use the portion of land he will inherit from the street abandonment. Jim Coniglio explained the process. The deeds need to be recorded at the County. This process takes approximately one month. Also, the village can choose to give the land to Mr. Cole or retain it as their property.

**Standard Workday & Reporting Resolution** – tabled until May 7, 2013.

A **motion** was made by Deputy-Mayor DiLiberto to approve the Livingston County Agriculture Society and Fair to conduct horse show activities from May 1, 2013 until November 1, 2013; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

Dixon Robin, East Avenue resident and Boy Scout explained to the Village Board that to obtain his Boy Scout Badge he is required to attend a government meeting.

**Public Comment Period:** none

At 8:10 p.m. Trustee O'Donoghue made a motion to close the Budget Public Hearing; Deputy-Mayor DiLiberto seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

**April 9, 2013**

**Village of Caledonia**

Deputy-Mayor DiLiberto offered the following resolution with Trustee O'Donoghue moving for adoption:

**A RESOLUTION** to adopt the budget for the fiscal year commencing June 1, 2013 and ending with May 31, 2014, making appropriations for the conduct of Village government and establishing rates of compensation for officers and employees for such period;

**WHEREAS**, this board has met at the time and place as specified in the notice of public hearing on the preliminary budget and heard all persons desiring to be heard thereon:

**RESOLVED**, that the preliminary budget as set forth is hereby adopted and that several amounts stated in the column title "Adopted" in Schedule A1 and Schedule F1, including the Schedule of Salaries and Wages for 2013-2014, shall be and hereby are appropriated for the objects and purposes specified shown therein effective June 1, 2013.

AYE: Mayor Caluorie, Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo  
NAY: None

Executive Session – a **motion** was made by Deputy-Mayor DiLiberto to enter into executive session at 8:20 p.m. to discuss personnel; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo  
NAY: None

After some discussion, a **motion** was made at 8:25 p.m. by Deputy-Mayor DiLiberto to close the executive session; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo  
NAY: None

**Supervisor-In-Training (SIT) Park Positions** – a **motion** was made by Trustee O'Donoghue to hire Alex Hall as a Recreation Aid at \$7.25 per hour; Deputy-Mayor DiLiberto seconded the motion.

AYE: Mayor Caluorie, Deputy-Mayor DiLiberto and Trustee O'Donoghue  
NAY: None

Abstain: Trustee Polo

**Supervisor-In-Training (SIT) Park Positions** – a **motion** was made by Trustee O'Donoghue to hire Kasey Stein as a Recreation Aid at \$7.25 per hour; Deputy-Mayor DiLiberto seconded the motion.

AYE: Mayor Caluorie, Deputy-Mayor DiLiberto, Trustee O'Donoghue & Polo  
NAY: None

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**Recreation Leaders** – a **motion** was made by Deputy-Mayor DiLiberto to rehire three park employees at their existing rate of pay: Jacob Kocher \$7.75 per hour, Jon Cappotelli and Stephanie Pullyblank \$7.25 per hour, as Recreation Leaders; Trustee O'Donoghue seconded the motion.

AYE: Mayor Caluorie, Deputy-Mayor DiLiberto, Trustee O'Donoghue & Polo

NAY: None

A **motion** was made by Deputy-Mayor DiLiberto to hire Danielle Clark as Recreation Leader at \$7.25 per hour; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo.

NAY: None

Abstain: Mayor Caluorie

Ashley Cummings currently is our Director of Recreation and works as a Recreation Leader in the summer. Ashley requested to eliminate her duties as Recreation Leader. Therefore her pay will be reduced. A **motion** was made by Deputy-Mayor DiLiberto to pay Ashley Cummings a salary of \$3,775 for the position of Director of Recreation effective June 1, 2013; Trustee O'Donoghue seconded the motion.

AYE: Mayor Caluorie, Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo.

NAY: None

There being no further business, Trustee Polo made a motion at 8:30 p.m. to adjourn; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

Ann Marie Grattan  
Village Clerk-Treasurer