

*Village Board Meeting Minutes
December 3, 2013*

The Village of Caledonia Board of Trustees held a meeting on Tuesday, December 3, 2013 at 6:30 p.m. at the Village Office.

Members Present: Mayor Joe Caluorie, Deputy-Mayor Scott DiLiberto, Trustee Jerry O'Donoghue and Steve Polo.

A **motion** was made by Deputy-Mayor DiLiberto to approve the November 5, 2013 Board Meeting Minutes; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

Bills were audited by Deputy-Mayor DiLiberto, Trustee O'Donoghue and Mayor Caluorie. Trustee Polo did not audit the bills. Deputy-Mayor DiLiberto made a **motion** to order bills paid and allow Mayor Caluorie to sign the abstracts; Trustee O'Donoghue seconded the motion.

AYE: Mayor Caluorie, Deputy-Mayor DiLiberto and Trustee O'Donoghue

NAY: None

Abstract #457, General \$119,935.89 & Water \$20,381.52

Abstract #305, Water \$968.40

Budget Amendments – a **motion** was made by Deputy-Mayor DiLiberto to approve the following Budget Amendments; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

A2260 Public Safety/A3120.140 Police O/T \$745.78

A1325.100 Clerk Personnel \$2,500/A9060.800 Medical Insurance

A3120.110 Police Personnel \$2,500/A9060.800 Medical Insurance

A3120.120 Police Personnel \$2,500/A9060.800 Medical Insurance

A5110.100 Street Personnel \$7,500/A9060.800 Medical Insurance

Budget Transfers – a **motion** was made by Deputy-Mayor DiLiberto to approve the following Budget Transfer; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

A8540.400 Drainage Contractual \$278 from A7110.400 Parks Contractual

Village Court - Justice Mark Riggi spoke regarding Acting Village Justice Gil Smith's retirement effective December 31, 2013. Judge Riggi recommended newly elected Town Justice Kyle MacKay as his replacement. Trustee Polo made a **motion** to accept the recommendation to hire Kyle Mackay in January; Deputy-Mayor DiLiberto seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

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A **motion** was made by Trustee Polo to extend a water turn off at 3204 Philmore Avenue until December 17, 2013 if a predated check is delivered to the Village Office; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

Ann Marie Grattan presented the Clerk-Treasurer Report for the month of November. Presented to the Village Board for their review were the Budget Status Reports for General, Water and Trust & Agency funds, Department Reports, the Financial Report and Water Adjustment Report (3 waivers). Also presented was the 2013 NYS Retirement Annual Payment Report for ERS and Police. A **motion** was made by Trustee Polo to accept the reports; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

Chris Buckley presented a verbal DPW Report for the month of November. Most of November was spent with leaf pickup and winterizing the trucks. A **motion** was made by Trustee O'Donoghue to accept the report; Deputy-Mayor DiLiberto seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

A **motion** was made by Trustee O'Donoghue to approve Chad Grant as Bob Frew's replacement as Foreman, .50 increase; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

Chief Dan Chapman presented the Police Report for the month of November. There were 103 service calls, 57 traffic tickets, 15 town assists, 14 arrests and one warrant. The arrests were detailed to the Village Board. Several pieces of new office furniture were donated to the Village Police Department and were shipped to Caledonia. A **motion** was made by Deputy-Mayor DiLiberto to accept the report; Trustee Polo seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

A **motion** was made by Deputy-Mayor DiLiberto to hire Brittany Smyder as a Part-time Police Officer effective December 3, 2013, starting pay \$18 per hour; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

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Code Enforcement Officer Tom Perkins presented the CEO Report for the month of November. Presented was a list of issued building permit, completed building permits and violation notices, complaints, inspections. Mr. Perkins informed the Village Board that a recent court case has been resolved as the property owner is now in compliance with all violations. A **motion** was made by Deputy-Mayor DiLiberto to accept the report; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

A **motion** was made by Trustee Polo to approve the Travel Policy with one addition: 4.4.4 – Lodging shall be in the form of single occupancy; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

Tabled – Capital Assets Policy and Procedures and Wire Transfer Policy

Public Health Law of NY – Section 1399 Regulations of smoking in certain public places. – A **motion** was made by Trustee Polo to display the white *T-Free Zone* signs provided by the Tobacco Action Partnership of Livingston County; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

Garbage & Recycle Bids – a **motion** was made by Trustee O'Donoghue to have a 3-year contract bid opening on Tuesday, January 7, 2014; Trustee Polo seconded the motion. Ann Marie Grattan will prepare the legal notification and bid specs.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

2014 Fire Department Lease – a **motion** was made by Trustee O'Donoghue approving Mayor Caluorie to sign the annual lease agreement; Trustee Polo seconded the motion.

2014 Town Police Contract – a discussion regarding the \$2,100 fee paid by the Town of Caledonia for police protection. There is concern among the Trustees that the village is not receiving enough to cover the cost of the officers, given the amount of calls to the town has increased to approximately 15 per month. The Village Board would not vote to permit Mayor Caluorie to sign the 2014 contract. However, they were assured by Village Attorney Ed Russell that the item may be tabled until the January meeting and the Village Police may continue to respond to town calls until the 2014 contract is approved. A **motion** was made by Deputy-Mayor DiLiberto to table the contract; Trustee O'Donoghue seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O'Donoghue and Polo

NAY: None

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Rick McKay of 3113 Main Street, owner of an antique store, discussed his concerns regarding empty store fronts in the business district and building repairs. Mr. McKay was reminded that the Village and Town Boards both contributed \$1,875 to the Livingston County Development Corporation to assist with funding through grant applications. Two phases of development include the Livingston County Sign and Façade Improvement Grant and the New York Main Street Grant Program. A steering committee was formed and numerous meetings were held to create renovation guidelines. An open public meeting was held on October 22nd, 2013 in the Village Hall where business owners and tenants were invited to attend to learn more about the grant programs. Mr. McKay was also invited but did not attend.

Library – Trustee Polo led a discussion regarding an article in the Livingston County Newspaper regarding library funding moving to the Town of Caledonia budget. Trustee Polo, Trustee O’Donoghue and Deputy-Mayor DiLiberto questioned why they were uninformed of the move. Trustee Polo asked Clerk-Treasurer Ann Marie Grattan to make a note in the records that he feels dirty politics played a role. Mayor Caluorie suggested a meeting between the Town and Village Boards and stated he would send a letter requesting one.

There being no further business, a motion to adjourn at 8 p.m. was made by Trustee Polo; Deputy-Mayor DiLiberto seconded the motion.

AYE: Deputy-Mayor DiLiberto, Trustee O’Donoghue and Polo

NAY: None

Ann Marie Grattan
Village Clerk-Treasurer