

**Village Board Meeting Minutes  
January 6, 2015**

**The Village of Caledonia Board of Trustees held a meeting on Tuesday, January 6, 2015 at 6:30 p.m. at the Village Office.**

**Members Present:** Mayor Debbie Davis, Trustee Scott DiLiberto, Dorothy Grant-Fletcher and Jerry O'Donoghue, DPW Superintendent Chris Buckley, Code Enforcement Officer Tom Perkins and Police Chief Dan Chapman.

A **motion** was made by Trustee DiLiberto to approve the December 2, 2014 Board Meeting Minutes; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

**Budget Transfer:** a **motion** was made by Trustee DiLiberto to approve a Budget Transfer A1440.400 Engineering Contractual \$886.80 from A1990.400 Contingent Account; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

**Ann Marie Grattan presented the Clerk-Treasurer Report for December.** Submitted were Budget Status Reports for General, Water and Trust & Agency Funds. Revenues/expenditures were detailed along with the Financial Report and contractual & payroll reports for DPW, Police and Recreation supervisors. A **motion** was made by Trustee DiLiberto to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

A **motion** was made by Trustee DiLiberto to approve a water credit to account 03-2161 \$27.50; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

The water meter was removed from this account in 2001. The account transferred over from the old software to the new software in error. The account has now been deactivated.

**DPW Superintendent Chris Buckley presented a verbal December Report.** Both water samples tested negative. Water reads were taken for January billing. The majority of the month was spent servicing equipment, plowing snow and replacing water meters with the new remote-read meters. A **motion** was made by Trustee O'Donoghue to approve the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

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A **motion** was made by Trustee O'Donoghue to approve three DPW employees to attend water school at Western New York Water Works, \$25 each; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

Deputy-Mayor Nothnagle entered the meeting at 7:00 p.m.

**Chief Dan Chapman presented the December Police Report.** There were 81 service calls, 41 traffic tickets issued, eight town assists, two accident reports and nine arrests. All police officers attended firearms training at Monroe County PSTF. Officer Flickner and recruit Hinkson will be doing their academy field training hours in February, which is why two officers will be present in the cars. A **motion** was made by Trustee O'Donoghue to accept the report; Trustee DiLiberto seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

A \$29,000 anonymous donation was made to the Caledonia Police Department to put towards the purchase of a new patrol vehicle. The pro and con's were discussed comparing a Chevrolet Tahoe, Ford Interceptor Sedan and Ford Interceptor SUV. The Livingston County Sheriff's Office uses the SUV and feel it offers improved visibility and handling in the snow, additional space for the officer and equipment and storage in the rear. Upon a recommendation by Chief Chapman, a **motion** was made by Trustee DiLiberto to approve the purchase of the SUV upon receiving the donation check with cost going no higher than \$34,577; Deputy-Mayor Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

**Barry Ganzhorn presented the Parks Report for December.** The balance on the fund account has increased \$125 due to donations. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

**Tom Perkins presented the Code Enforcement Report for December.** One sign permit was issued. The Habitat single family home on Main Street received its certificate of occupancy. Six properties received violation notices. A **motion** was made by Trustee O'Donoghue to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

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The following resolution was offered by Trustee O'Donoghue with Trustee DiLiberto moving for adoption:

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF CALEDONIA TO DISSOLVE THE UNEMPLOYMENT INSURANCE RESERVE FUND**

**WHEREAS**, pursuant to New York General Municipal Law Section 6-m (1), the Village previously established a reserve fund for payments in lieu of contributions payable under Article 18 of the New York State Labor Law (the "Unemployment Reserve Fund"); and

**WHEREAS**, pursuant to New York State General Municipal Law Section 6-m (6), the Village has terminated its election to become liable for payment in lieu of contributions under Article 18 of the New York State Labor Law; and

**WHEREAS**, pursuant to New York State General Municipal Law Section 6-m (5) the Village previously transferred all excess funds in the Unemployment Reserve Fund to the Village's General Fund except remaining interest funds of .07 which will be transferred to the Village General Fund; and

**WHEREAS**, pursuant to New York State General Municipal Law, the Village may dissolve the Unemployment Reserve Fund; and

**WHEREAS**, the Village has determined that it would be in the best interest of the Village to dissolve the Unemployment Reserve Fund.

**NOW, THEREFORE, BE IT RESOLVED**, the Unemployment Reserve Fund shall be dissolved.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

The following resolution was offered by Trustee O'Donoghue with Trustee DiLiberto moving for adoption:

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF CALEDONIA ESTABLISHING A CAPITAL RESERVE FUND PURSUANT TO GENERAL MUNICIPAL LAW § 6-c**

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**WHEREAS**, New York State General Law Section 6-c authorizes the Village Board of Trustees to establish a reserve fund for the financing of all or part of the cost of construction, reconstruction or acquisition of types of capital improvements; and

**WHEREAS**, New York State General Law Section 6-c. b. defines a “Capital Improvement” as (1) any physical public betterment or improvement or any preliminary studies and surveys relative thereto or (2) Land or rights in land or (3) Any furnishings, equipment, machinery or apparatus for any physical public betterment or improvement acquired at the time when such betterment or improvement is constructed, reconstructed or acquired; and

**WHEREAS**, after due consideration the Board of Trustees has determined that is in the best interests of the Village of Caledonia to establish a capital reserve fund as provided by law.

**IT IS THEREFORE RESOLVED**, that pursuant to General Municipal Law § 6-c, as amended, the Board of Trustees does hereby establish a Capital Reserve Fund to finance the cost of Capital Improvements as such terms are defined above, and it is further

**RESOLVED**, that the Village Treasurer is hereby directed to deposit moneys of this reserve fund in a separate bank account to be known as the “Village of Caledonia Capital Reserve Fund” and it is further

**RESOLVED**, that the Village Treasurer is authorized to invest, from time to time, the moneys of this fund pursuant to General Municipal Law § 6-f and it is further

**RESOLVED**, that no expenditure shall be made from this fund, except upon authorization of this board pursuant to General Municipal Law § 6-c and it is further

**RESOLVED**, that this resolution is subject to a permissive referendum and the Village Clerk is hereby directed to publish an abstract hereof in the Livingston County News and to post a copy hereof on the Village signboard.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O’Donoghue

NAY: None

A **motion** was made by Deputy-Mayor Nothnagle to move \$21,000 from the Village’s General Fund to the Capital Reserve Fund; Trustee O’Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O’Donoghue

NAY: None

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NYS Retirement Record of Activity for the village attorney was not received. Mr. Coniglio's monthly one-day service credit will be removed and re-added when the Record of Activity is received.

A **motion** was made by Trustee O'Donoghue to schedule a Public Hearing on Tuesday, February 3, 2015 at 6:30 p.m. to add Chapter 144-Outside Storage of Materials to the Village Code Book; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

A **motion** was made by Trustee O'Donoghue to schedule a Public Hearing on Tuesday, February 3, 2015 at 6:30 p.m. to add a new chapter to the Village Code Book entitled Trees, which will create a Tree Board consisting of five members; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

**Electric Consortium** – Deputy-Mayor Polly Nothnagle continues to work with two utilities consulting firms to possibly enter into a program to reduce gas and electric expenses.

**Executive Session** - a **motion** was made by Trustee DiLiberto to enter into Executive Session at 8:15 p.m. to discuss legal matters; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

After some discussion, Trustee O'Donoghue made a motion to close the Executive Session at 8:30 p.m.; Deputy-Mayor Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

There being no further business, Trustee Grant-Fletcher made a motion at 8:30 p.m. to adjourn; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: None

Ann Marie Grattan  
Village Clerk-Treasurer