

**Village Board Meeting Minutes  
November 1, 2016**

**The Village of Caledonia Board of Trustees held a meeting on Tuesday, November 1, 2016 at 6:30 p.m. at the Village Office.**

**Members Present:** Mayor Debbie Davis, Deputy-Mayor Scott DiLiberto, Trustee Dorothy Grant-Fletcher and Polly Nothnagle, Water & Street Superintendent Chris Buckley, Park Supervisor Barry Ganzhorn, Police Chief Dan Chapman and CEO Mike Murphy. Absent: Trustee Jerry O'Donoghue.

**Public Hearing:** Clerk-Treasurer Ann Marie Grattan read the legal notice posted in the Livingston County Newspaper, regarding appropriating \$20,000 from the Capital Reserve Fund to repair a culvert on Mill Street. A **motion** was made by Deputy-Mayor DiLiberto to open the Public Hearing at 6:31 p.m.; Trustee Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher and Nothnagle  
NAY: None

A **motion** was made by Trustee Grant-Fletcher to approve the October 4, 2016 Board Meeting Minutes; Trustee Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher and Nothnagle  
NAY: None

**Bills were audited and ordered paid:**

Abstract #538-539, General \$80,689.48 & Water \$1,527.28

Abstract #379-380, Water \$13,977.41

A **motion** was made by Trustee Grant-Fletcher to approve the bills paid; Trustee Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher and Nothnagle  
NAY: None

**Budget Amendments:** a **motion** was made by Trustee Grant-Fletcher to approve the following Budget Amendments; Trustee Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher and Nothnagle  
NAY: None

A1710 Village Work Done \$7,100

- A5110.100 Street Personnel \$2,000

- A7110.100 Park Personnel \$2,000

- A5110.400 Street Contractual \$3,100

F1289 Other Dept Income \$1,600 - F8310.200 Admin Equipment \$1,600

**Chief Chapman presented the October Police Report.** There were 71 service calls, 44 traffic tickets issued, four Town of Caledonia assists and eight arrests. The School Resource Officer Report includes eight district requests for police service, eight out-of-building assists, three arrests, nine classroom visits and two emergency drills. A **motion**

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was made by Deputy-Mayor DiLiberto to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher and Nothnagle

NAY: None

**Barry Ganzhorn presented the Parks Report for October.** Barry discussed a National Wildlife Federation grant he's considering for trees. The balance in the MacKay account remains unchanged. A thank-you note was received from the Teresa House for the donation in memory of Floyd Manley. A **motion** was made by Trustee Nothnagle to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher and Nothnagle

NAY: None

**Clerk-Treasurer Ann Marie Grattan presented the October Clerk Report.**

Submitted were Budget Status Reports for General, Water and Trust & Agency Funds, a list of revenues and expenditures, the Financial Report, Department Supervisors payroll and contractual expense reports and the Water Reconciliation Report. A Minimum Wage Schedule was submitted outlining the next 8 years of minimum wage increases. A **motion** was made by Deputy-Mayor DiLiberto to accept the report; Trustee Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher and Nothnagle

NAY: None

**Amusement Permit** – Ann Marie Grattan presented an updated Amusement Permit that is issued from an application pertaining to Chapter 55–Amusement Areas, of the Village of Code. The permit will include: “**THIS IS NOT AN INSPECTION PERMIT.** The intent of the Amusement Permit is to notify Village Officials, Police, Fire and EMT/Ambulance that an event is taking place in an Amusement Area. It is the responsibility of the permit holder to contact the Village Code Enforcement Officer, NYS Department of Labor, County Health Department and any other agencies to obtain the necessary inspections/approvals prior to holding your event.” A **motion** was made by Deputy-Mayor DiLiberto to amend the existing Amusement Permit; Trustee Grant-Fletcher seconded the motion; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher and Nothnagle

NAY: None

**Water & Street Superintendent Chris Buckley presented the October DPW Report.**

Proposed was online software - \$1,600 that provides water meter information that would replace the manual entries kept in the existing water books. The month was spent completing driveway aprons on Philmore Avenue, leaf pickup, closing parks, maintaining equipment and preparing the floor drain in the fire department. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher and Nothnagle

NAY: None

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**Mike Murphy presented the Code Enforcement for November.** Permits were issued for a deck/retaining wall and inside alteration. Violations notices were issued to the haunted house located at the Caledonia Fairgrounds, covered smoke detectors at an apartment building, apartment alteration, home retaining wall inspection and home addition footer/framing inspection. A **motion** was made by Deputy-Mayor DiLiberto to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher and Nothnagle

NAY: None

**Caledonia War Memorial** – a **motion** was made by Deputy-Mayor DiLiberto to approve the Village Attorneys to prepare a contract for the Caledonia War Memorial, \$225 annually; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher and Nothnagle

NAY: None

**2017 Garbage and Recycle bids** – discussion regarding changing the bid specifications and combining the garbage and recycle contract together. The village board discussed which changes they wanted. The village attorney will present the new contract at the December 6, 2016 board meeting.

**Public Hearing comment period** – no comments from those in attendance this evening.

A **motion** was made by Trustee Nothnagle to close the public hearing at 7:50 p.m.

Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher and Nothnagle

NAY: None

**The following Resolution was offered by Trustee Nothnagle with Deputy-Mayor DiLiberto moving for adoption:**

**WHEREAS**, a resolution was duly adopted by the Board of Trustees of the Village of Caledonia on October 4, 2016 for a public hearing to be held on November 1, 2016 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, to hear all interested parties on a proposal to appropriate up to \$20,000 from the Capital Reserve Fund,

**WHEREAS**, notice of said public hearing was duly advertised in the Livingston County Newspaper, the official newspaper of said Village of Caledonia, and

**WHEREAS**, said public hearing was duly held on November 1, 2016 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to the appropriation, or any part thereof, and

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**WHEREAS**, the Board of Trustees, after due deliberation, finds it in the best interest of said Village to adopt the Resolution.

**NOW THEREFORE BE IT RESOLVED**, that the Board of Trustees of the Village of Caledonia hereby adopts said Resolution to appropriate up to \$20,000 from the Capital Reserve Fund to repair a culvert on Mill Street.

**RESOLVED**, that the Village Clerk is hereby directed to enter said Resolution in the minutes of this meeting.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher and Nothnagle

NAY: None

There being no further business, a motion was made to adjourn at 7:55 p.m. by Deputy-Mayor DiLiberto; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor DiLiberto, Trustee Grant-Fletcher and Nothnagle

NAY: None

Ann Marie Grattan  
Village Clerk-Treasurer