

**Village Board Meeting Minutes**  
**August 7, 2018**

**The Village of Caledonia Board of Trustees held a meeting on Tuesday, August 7, 2018 at 6:30 p.m. at the Village Office.**

**Members Present:** Mayor Scott DiLiberto, Deputy-Mayor Jerry O'Donoghue, Trustee Greg Boilard, Marge Byrnes and Janet Cappotelli. Also present was MacKay Park Supervisor Barry Ganzhorn and Water & Street Superintendent Chris Buckley.

A **motion** was made by Trustee Byrnes to approve the July 3, 2018 Board Meeting Minutes; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to schedule a Public Hearing on Tuesday, September 4, 2018 at 6:30 p.m. to appropriate \$17,400 from the General Equipment Reserve as per the 2018 Budget; Trustee Byrnes seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

**Budget Amendments:** a **motion** was made by Deputy-Mayor O'Donoghue to approve the following Budget Amendments; Trustee Byrnes seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

A2705 Donations/A1620.400 Buildings \$1,650  
A2705 Donations/A7310.400 Recreation \$1,300  
F1990.400 Contingent/F9710.600 Bond \$5,000  
F8320.400 Pump Station/F9710.600 Bond \$25,000 & F9710.700 Interest \$615  
A2302 Sweeping State/A1620.400 Buildings \$5,972  
Fund Balance/A1110.400 Court Contractual \$700

**Tax Warrant:** a **motion** was made by Trustee Cappotelli to amend the 2018 Tax Warrant for 261 North Street, taxable amount \$7,959.40 reduced from \$9,270.36; Deputy-Mayor O'Donoghue seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

Due to litigation between the Town of Caledonia and Hardwood Properties the assessment shall not exceed \$850,000 in the years 2018 to 2021.

**Village Justice Mark Riggi** presented the annual audits performed by Trustee Byrnes for Justice Court Records June 1, 2017 to May 31, 2018. Judge Riggi discussed past JCAP grants and future ones intended to provide additional space. The 2017 court funds will be

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used to refurnish tables and chairs in the Court Clerk's office. Judge Riggi invited the newest board members to attend court on Monday D.A. nights. A **motion** was made by Trustee Boilard to accept Village Court Justice Mark Riggi and Village Court Justice Kyle MacKay's annual review of records; Trustee Cappotelli seconded the motion. AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli  
NAY: None

**Parks discussion** – Trustee Janet Cappotelli, Recreation Director Josh Shelton and Recreation Chairperson Betty McClenney discussed park cleanliness. One option was to have the Aids and Supervisors start prior to opening day cleaning and painting getting the grounds ready for use. Josh Shelton will work on budget figures for the cost to employee them for that period of time. Trustee Cappotelli will work on forming a park committee to provide fundraising. Also discussed was replacing the old equipment one year at a time. Mayor DiLiberto and Trustee Cappotelli both had contacted the Town of Wheatland Recreation Department. Wheatland has a program fee schedule for before, after and during program costs. Trustee Cappotelli will further look into this.

**Bills were audited and ordered paid:**

Abstract #595, General \$2,718.35 & Water \$644.21

Abstract #422, Water \$13,603.95

Abstract #596, General \$84,076.61 & Water \$16,905.80

A **motion** was made by Deputy-Mayor O'Donoghue to approve the bills paid; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli  
NAY: None

**Clerk-Treasurer Ann Marie Grattan presented the July Clerk Report.** Submitted were Budget Status Reports for General, Water, Capital and Trust & Agency Funds, a list of revenues and expenditures, the Financial Report, Department Supervisors payroll and contractual expense reports, the Water Reconciliation Report & Tax Reconciliation Report. Water credits were issued to 05-2924/\$65 and 04-2772/\$2.60 for clerical errors. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli  
NAY: None

**Barry Ganzhorn presented the July Matthews-Mackay Park Report.** \$50 was received from a resident for an animal control donation. Barry presented an option for deer control in the village. Barry suggested the Village Board amend the current fence law to allow for the installation of cattle fence at an 8 foot height. Currently the ordinance allows up to 6 feet. Cattle's fencing is welded or barbed wire typically used to

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deter cattle from crossing a path and is see-through. Barry thanked the board for their consideration. A **motion** was made by Trustee Cappotelli to accept the report; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

**Water & Street Superintendent Chris Buckley presented the July DPW Report.**

6,727,000 gallons of water was pumped. Daily average is 217,000. Bacteria samples were both negative. New meters continue to be installed on Sand Hill and Middle Road. Water hydrants are being painted and 20 stake outs were performed. Graney Road driveway aprons and topsoil is finished. A 24" pipe and catch basin was installed on Technology Drive and Center Street. An 18' pipe was also installed across Center Street. Trees were trimmed on North Meadows Drive, Spring Street and Grand Circle.

Maintenance continues on equipment and parks. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Byrnes seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

**Mayor DiLiberto read the Police Report for the month of July.** There were 75 calls for service, 51 traffic tickets issued, nine Town of Caledonia assists, three accident reports and two arrests. There was a DWI arrest related to damage a village DPW building on Park Place. Extra traffic patrol continues on East Avenue and Park Place. All police officers have completed their firearms training for the year. Chief Chapman is coordinating a county wide Peer Support Group. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

**Mayor DiLiberto read the Code Enforcement Report for the month of July.** Permits were issued for a fence, deck/porch and homes #3 and #4 at the Ravich Estate. Inspections continue for new homes on Middle Road and Spring Street. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Byrnes seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

**Vehicle Street weight limits** – discussion with Chris Buckley due to concerns of tractor trailer trucks driving over the new culverts on Mill Street. A local law amending the code to limit weight to 8 tons except for local deliveries. Village Attorney Ed Russell will be instructed to prepare a draft local law.

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**Caledonia Fire Department** – The rent cost is considered annually in August. After a discussion, it was decided to not raise the monthly rent fee to the CFD; it will continue at \$1,400 a month.

**Caledonia Fire Department** – reimbursement pending for Isaac Heating & Air Conditioning invoice, \$864.33. Deputy-Mayor O’Donoghue will contact Jim Dutton.

A **motion** was made by Deputy-Mayor O’Donoghue to accept Mike Murphy’s letter of resignation effective August 31, 2018; Trustee Byrnes seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

A **motion** was made by Trustee Cappotelli to hold a special meeting on Thursday, August 23, 2018, at 3:00 p.m. to hire a new Code Enforcement Officer; Trustee Byrnes seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

**Water** – Mayor DiLiberto informed the Village Board that a meeting has been set between the Monroe County Water Authority to discuss the continual rate increases in water costs MCWA bills the village. Mayor DiLiberto, Chris Buckley and Ann Marie Grattan will attend on Monday, August 13<sup>th</sup> at 2 p.m.

The Caledonia Library invited the Village Board to attend an Expansion Committee Meeting on Thursday, August 9<sup>th</sup> at 10 a.m. Ann Marie Grattan will attend for the board.

There being no further business, a motion to adjourn was made by Deputy-Mayor O’Donoghue at 8:25 p.m.; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

Ann Marie Grattan  
Village Clerk-Treasurer