

**Village Board Meeting Minutes
December 3, 2019**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, December 3, 2019 at 6:30 p.m. at the Village Office.

Members Present: Mayor Scott DiLiberto, Deputy-Mayor Jerry O'Donoghue, Trustee Janet Cappotelli, Trustee Sarah Santora and Park Supervisor Barry Ganzhorn. **Absent:** Trustee Greg Boilard, Water & Street Superintendent Chris Buckley, Police OIC Jared Passamonte and Code Enforcement Officer Mike Burnside.

A **motion** was made by Trustee Santora to approve the November 5, 2019 Board Meeting Minutes; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve the Budget Amendment to A2260 Public Safety \$353.14 & A3120.130 Police P/T Personnel; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

Park Supervisor Barry Ganzhorn presented the November Matthews-MacKay Report.

The balance in the park account reduced \$40 due to the annual donations to the Caledonia Library and Big Springs Museum. A flyer was presented "The History of the 2019 Caledonia Christmas Tree". A tree donated by Fred Robertson in 2001 was moved to the MacKay Wildlife Preserve. 18 years later it is being donated to the Tree Lighting Ceremony for Hometown Holidays. A **motion** was made by Trustee Cappotelli to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

DPW Report – no report.

Clerk-Treasurer Ann Marie Grattan presented the November Clerk Report. Submitted were Budget Status Reports for General, Water, Capital and Trust & Agency Funds, a list of revenues and expenditures, the Financial Report, Department Supervisors payroll and contractual expense reports and the Water Reconciliation Report. A credit of \$4.32 was issued to 01-1214. A **motion** was made by Trustee Cappotelli to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli & Santora

NAY: None

December 3, 2019

Village of Caledonia

The Police Report for November was read by Mayor DiLiberto. There were 55 calls for service, 26 traffic tickets issued, 11 Town of Caledonia assists, 10 accident reports and four arrests. All Police Officers attended a meeting with the District Attorney regarding the new criminal justice reform starting January 1, 2020. There have been numerous motor vehicle accidents involving deer in the town and village. OIC Jared Passamonte is in contact with the NYS DOT regarding a parking situation at 3001 Main Street and snow ordinances. Officer Estabrooks responded to two priority one calls in the Town of Caledonia involving DOA's. There was a hit and run at the A-Plus Mini Mart with tickets issued. An intern from RIT College is doing internship hours at the Police Department. Recruits Moran and Adams doing excellent jobs with Village/Town court duties. Field training hours for the final phase of the police academy begin December 20th. Assisted the Monroe County Sheriff's office and NYS Police with background checks. OIC Passamonte and Officer Burnside responded to a possible burglary on Alpine Lane. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

The School Resource Officer Report for November was read by Mayor DiLiberto. There were six district calls for police services, eight out of building assists, one juvenile criminal case cleared, three classroom visits and two emergency drills. SRO's assisted Child Protective Services with a background check. Elementary and Middle School evacuation procedures were completed. A student was locked out of a car. Assisted after hours for a welfare check of a CMCS student. Completed after training review of support staff. Assisted NYSP to ensure key fobs are operational at the school. Assisted the LCSO with child ID kits. Assisted with lockdown drills and met with administration team regarding security/safety procedures. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

The Code Enforcement Report for November was read by Mayor DiLiberto. Permits were issued for a shed and an addition to 3156 State Street; a commercial building. Construction inspections were completed on Main & Lehigh Street and East Avenue. A certificate of completion was issued for a shed. CEO Mike Burnside represented the village in a small claims case. The case was held at the Geneseo Town Court and the claim was dismissed. In addition, Mike represented the village in Village Court regarding code violations to 300 Leicester Street. A **motion** was made by Trustee Santora to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

December 3, 2019

Village of Caledonia

Bills were audited and ordered paid:

Abstract #452-453, Water \$13,543.29

Abstract #634-635, General \$106,644.36 & Water \$17,768.05

Abstract #325, T&A \$507.58

Abstract #93, Capital \$376.10

A **motion** was made by Deputy-Mayor O'Donoghue to approve the bills paid; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve Mayor DiLiberto to sign the 2020 lease agreement with the Caledonia Fire District; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve Mayor DiLiberto to sign the 2020 Town of Caledonia Police Contract; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to appoint Brenda Nelson to the Planning Board replacing Kristen Murphy; Trustee Santora seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

Term expires April of 2024.

A **motion** was made by Deputy-Mayor O'Donoghue to appoint Rhett Clark as the Planning Board Chairperson replacing Kristen Murphy, pending approval from the Planning Board, Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

The following resolution was offered by Trustee Santora with Trustee Cappotelli moving for adoption:

Whereas, the Village of Caledonia is applying to the New York State Department of Environmental Conservation for a project grant under the Urban and Community Forestry Program to be located within the Village of Caledonia.

Whereas, as a requirement of this program, said Village must obtain the "approval/endorsement of the governing body of the municipality in which the project will be located,

December 3, 2019

Village of Caledonia

Now, therefore be it resolved that the Board of the Village of Caledonia hereby does approve and endorse the application of the Village of Caledonia for a grant under the Urban and Community Forestry Program for a project known as the Village of Caledonia Tree Inventory.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve Mayor DiLiberto to discuss a contract extension with Waste Management for year 4 & 5; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Cappotelli and Santora

NAY: None

There being no further business, the meeting adjourned at 7:10 p.m.

Ann Marie Grattan
Village Clerk-Treasurer